



DAGANGNET

ePCO

Regional Comprehensive Economic Partnership (RCEP)

Trader Module
CO Application

User Manual

Prepared by Dagang Net Technologies Sdn Bhd
Version 1.0

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Revision History

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Abbreviation

Abbreviation	Definition
DNT	Dagang Net Technologies Sdn Bhd
ePCO	Electronic Preferential Certificate of Origin
MITI	Ministry of International Trade and Industry
AHTN	ASEAN Harmonized Tariff Nomenclature
CA	Cost Analysis
CAA	Additional Brand/Model
CO	Certificate of Origin
CVS	COO Verification System
FTA	Free Trade Agreement
TD	Tariff Differentials

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Section 1. Introduction

1.1. What is ePCO System?

The Electronic Preferential Certificate of Origin (ePCO) is a web-based Certificate of Origin application and approval system. It is an online document that certifies the country of origin of a product. The ePCO is intended solely to prove the origin of goods to satisfy customs or trade requirements. It can be used also as supporting documents for the issuance of corresponding Certificate of Origin by another authorised party. It also provides other functions to users such as:

- Online application of Cost Analysis (CA), Additional Brand/ Model (CAA) and Preferential Certificate of Origin (CO)
- Online approval by authorized party- MITI
- Online enquiry/ tracking of application status

Regional Comprehensive Economic Partnership (RCEP) is the latest scheme available in ePCO.

1.2. What is RCEP?

Regional Comprehensive Economic Partnership (RCEP) is a free trade agreement among the Asia-Pacific nations of Australia, Brunei, Cambodia, China, Indonesia, Japan South Korea, Laos, Malaysia, New Zealand, the Philippines, Singapore, Thailand and Vietnam.

1.3. How does ePCO System Benefit Me?

- Reduces Turnaround time – faster processing time
- It's convenient – ePCO is accessible from any computer that is connected to the internet.
- Ease of Use – user friendly even for non-PC savvy
- Multi Tasking – access to various value-added services.

1.4. Who Should Read This Publication?

This user manual is designed to accommodate the specific requirements of each user. This publication (or topic collection) is intended for;

- i. Traders- CO Application

1.5. About This Document

This publication is to provide an overview on how traders and manufacturers can create and track application for CO under RCEP scheme and deeper understand on the system with step by step helps.

1.6. Support Information

Should there be any issues arising from the use of the system, please contact Dagang Net's Careline;

Call our CARELINE at **1300 133 133**

Email to careline@dagangnet.com

Website www.dagangnet.com/customer-service

CARELINE is available 24 hours daily, including public holidays

Section 2. Getting Started

2.1. System Access

ePCO system is accessible via:

<http://newepco.dagangnet.com.my/dnex/login/>

Please follow the steps in the images below to access the system.

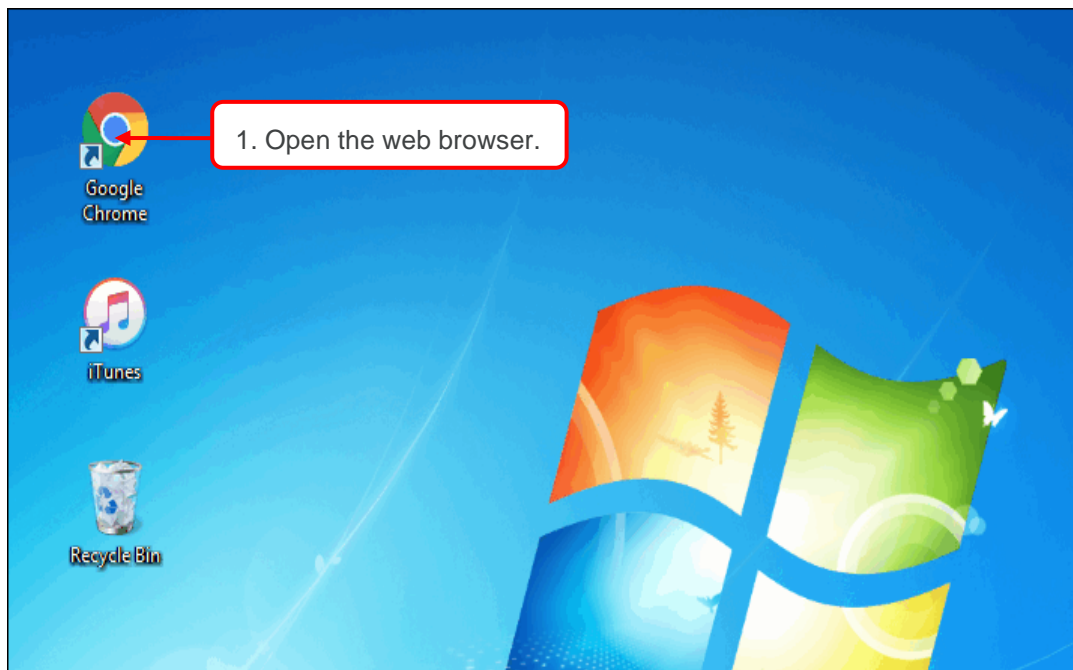


Figure 1

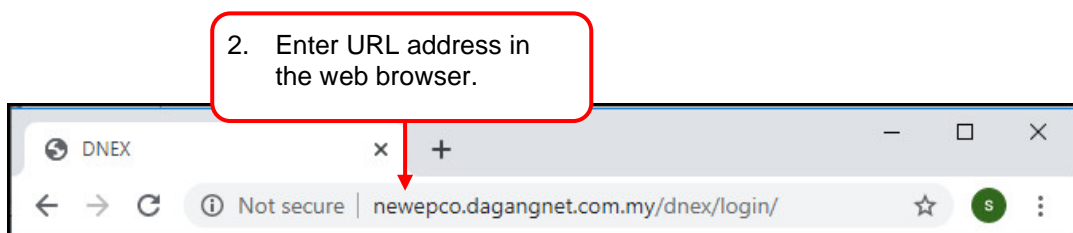


Figure 2

URL address: <http://newepco.dagangnet.com.my/dnex/login/>

2.2. Log In

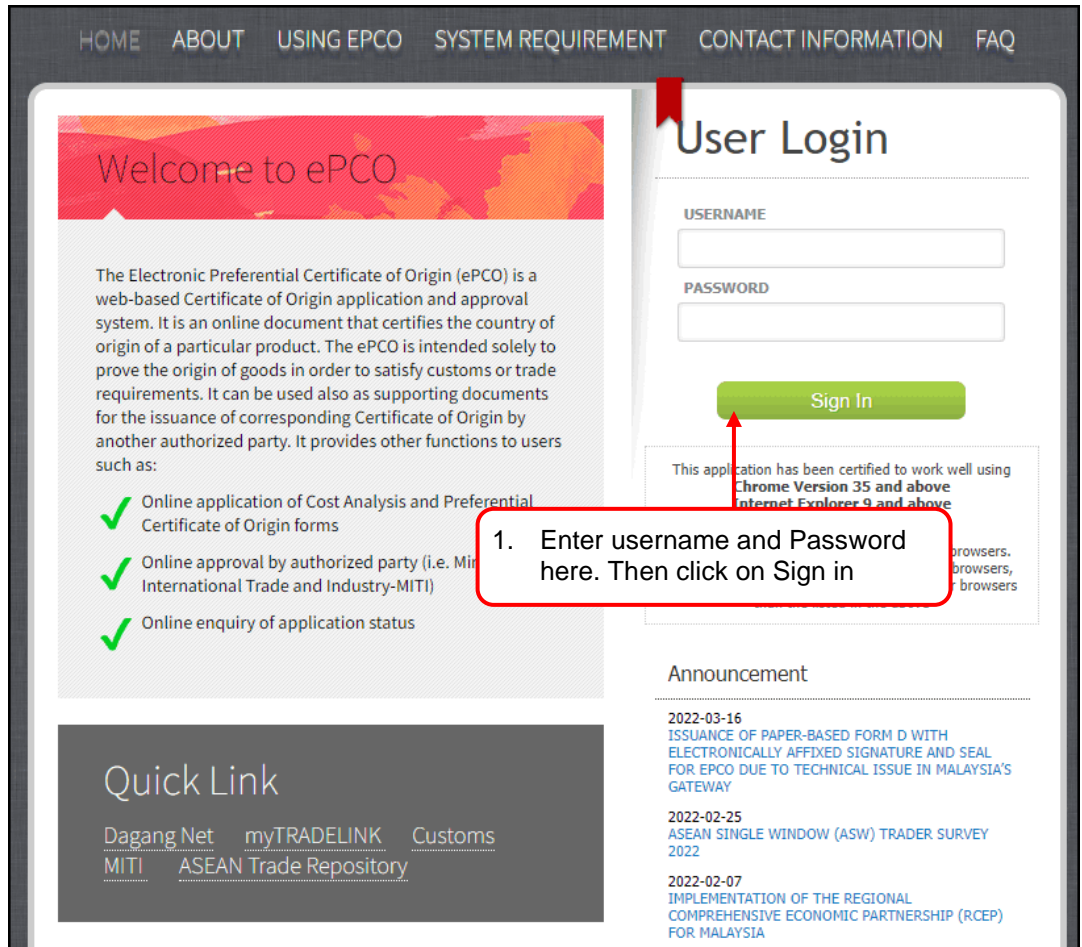


Figure 3

2.3. Sign out

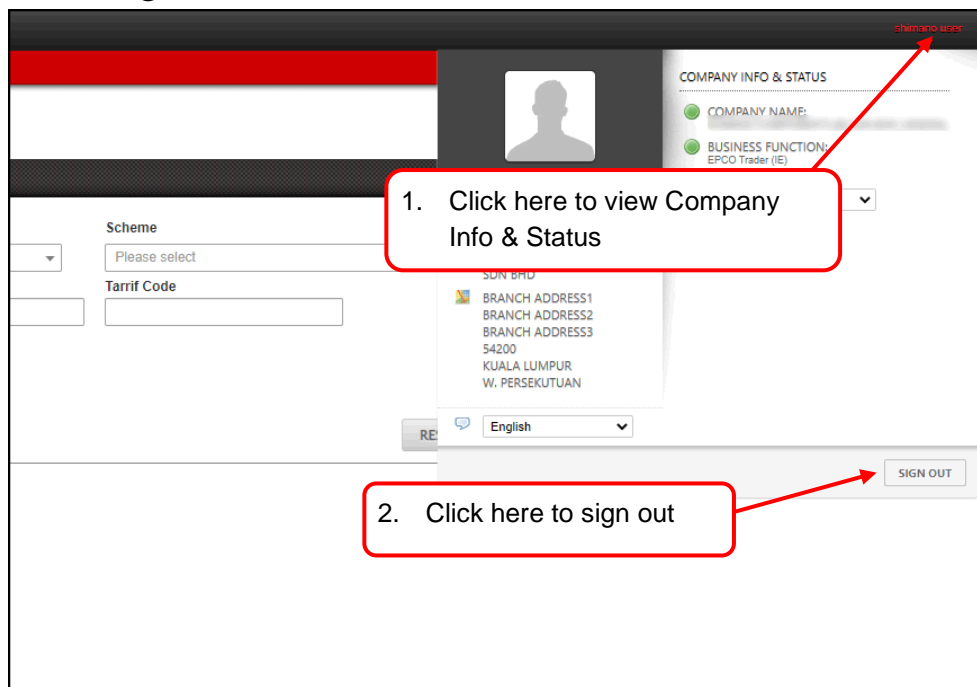


Figure 4

Section 3. Listing

This section shows the steps to search and view application in the system.

3.1. Search and View Application

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

LISTING

NEW

No.	View Details	Application Type	Application Case	Application Date	Trader Code	Co	
1	View	Additional Brand / Model	NORMAL				
2	View	Cost Analysis	NORMAL				
3	View	MITTI042022090226	MPCEPA	Certificate of Origin	NORMAL		
4	View	MITTI042022090225	MICECA	Cost Analysis	NORMAL		
5	View	MITTI042022090223	RCEP	Certificate of Origin	THIRD PARTY IN		
6	View	MITTI042022090222	RCEP	Certificate of Origin	NORMAL		
7	View	Zaiyurah Binti Mohd Radi	MITTI042022090221	RCEP	Certificate of Origin	NORMAL	27-Apr-2022 15:28:44
8	View	MITTI042022090219	RCEP	Cost Analysis	NORMAL		
9	View	MITTI042022090218	RCEP	Certificate of Origin	NORMAL		
10	View	MITTI042022090214	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:32:28	

Page 1 of 66 | Displaying 1 to 10 of 656 items

Figure 5

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type: Certificate of Origin x

Scheme: RCEP x

Application Case: Please select

Status: Please select

Company Name: []

Application ID: []

Application Date (From): []

Application Date (To): []

Reference No.: []

Endorsement No.: []

Approved Date (From): []

Approved Date (To): []

Prepared Date (From): []

Prepared Date (To): []

RESET SEARCH

LISTING

2. Enter criteria of application to search

3. Then, click on Search button

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITTI042022090234	RCEP	Additional Brand / Model	NORMAL			
2	View		MITTI042022090233	RCEP	Cost Analysis	NORMAL			

Figure 6

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type: Certificate of Origin x | Scheme: RCEP x | Application Case: Please select | Status: Please select

Company Name: | Application ID: | Application Date (From): | Application Date (To):

Reference No.: | Endorsement No.: | Approved Date (From): | Approved Date (To):

Prepared Date (From): | Prepared Date (To):

4. Click on this button to view details of this application.

5. Search result listed in this table.

RESET SEARCH

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITTI042022090223	RCEP	Certificate of Origin	THIRD PARTY IN			
2	View		MITTI042022090222	RCEP	Certificate of Origin	NORMAL			
3	View	Zaiyurah Binti Mohd Radi	MITTI042022090221	RCEP	Certificate of Origin	NORMAL	27-Apr-2022 15:28:44		
4	View		MITTI042022090220	RCEP	Certificate of Origin	NORMAL	27-Apr-2022 15:27:24		
5	View		MITTI042022090218	RCEP	Certificate of Origin	NORMAL			
6	View		MITTI042022090206	RCEP	Certificate of Origin	BACK-TO-BACK			

Figure 7

Certificate of Origin- RCEP []

BACK TO MAIN

6. Application details

Company Details

Finished Product

No.	View Details	Finished Product ID	CA Ref	CA Expiry Date	Tariff Desc	Tariff Code	Brand / Model	Manufacturer
1	View	FAR-FRN-FP-220406-010011	MITTI042022000005	05-Apr-2024	--French beans	0708201000	french beans 1 kacang buncis	

Note : 1 application can only have 10 finished products added

Attached Document

User Attachment :

No.	Action	Document Name
1	View	Invoice.xlsx
2	View	BL.xlsx
3	View	K2.xlsx

Figure 8

Section 4. New CO Application (Normal and Third-Party Invoicing)

This section will show the steps to apply for a new Certificate of Origin (CO) for RCEP scheme from the system.

Certificate of Origin (CO) is an international trade document that certifies goods in a particular export shipment are wholly obtained, produced, manufactured, or processed in a particular country.

For Third Party Invoicing, user will need to fill in the Third-Party details.

There are 3 types of Certificates of Origin (CO)

i. **Normal**

Sales Invoice is issued directly by Malaysian exporter to the consignee in a country that is a respective FTA party.

ii. **Third Party Invoicing**

Sales Invoice (1st Invoice) is issued either by a company located in a third country, whether the country is a respective FTA Party.

Third party details will be printed in the approved CO form.

iii. **Back-To-Back**

CO issued by an intermediate exporting Party's Issuing Authority/ Body based on the PCO issued by the first exporting Party. No CA is required for Back-to-Back CO application. Documents from both the first exporting party and Malaysian Exporter is required for CO application.

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type: Certificate of Origin x
 Scheme: RCEP x
 Application Case: Please select
 Status: Please select

Company Name:
 Application ID:
 Application Date (From):
 Application Date (To):

Reference No.:
 Endorsement No.:
 Approved Date (From):
 Approved Date (To):

Prepared Date (From):
 Prepared Date (To):

1. Click New to create new application.

LISTING

NEW

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITTI042022090223	RCEP	Certificate of Origin	THIRD PARTY IN			
2	View		MITTI042022090222	RCEP	Certificate of Origin	NORMAL			
3	View	Zaiyurah Binti Mohd Radi	MITTI042022090221	RCEP	Certificate of Origin	NORMAL	27-Apr-2022 15:28:44		
4	View		MITTI042022090220	RCEP	Certificate of Origin	NORMAL	27-Apr-2022 15:27:24		
5	View		MITTI042022090218	RCEP	Certificate of Origin	NORMAL			
6	View		MITTI042022090206	RCEP	Certificate of Origin	BACK-TO-BACK			

Figure 9

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

LISTING

NEW

Application Type: Certificate of Origin
 Scheme: RCEP
 Application Case: NORMAL

SUBMIT

2. Select CO as the Application Type, RCEP as the Scheme and Application Case for this CO

3. Then, click here to create new application.

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITTI042022090223	RCEP	Certificate of Origin				
2	View		MITTI042022090222	RCEP	Certificate of Origin				
3	View		MITTI042022090221	RCEP	Certificate of Origin				
4	View		MITTI042022090220	RCEP	Certificate of Origin	NORMAL	27-Apr-2022 15:27:24		
5	View		MITTI042022090218	RCEP	Certificate of Origin	NORMAL			
6	View		MITTI042022090206	RCEP	Certificate of Origin	BACK-TO-BACK			
7	View		MITTI042022090181	RCEP	Certificate of Origin	BACK-TO-BACK			
8	View		MITTI042022090157	RCEP	Certificate of Origin	NORMAL	19-Apr-2022 16:39:32		

Figure 10

4.1. Company Details

Once new application is created, the application details page will be displayed.

Please fill up all details.

Certificate of Origin- RCEP [MITTI042022090235]

[BACK TO MAIN](#)

Company Details

ROC / ROB No. Company Name Billing Mode

Company Address

BRANCH ADDRESS1

BRANCH ADDRESS3

Postcode City State Country

Telephone No. (Mobile) Telephone No. (Office) Fax No. Email

Trader Reference No.

Letter of Credit (L/C) Address

Company Name

Company Address

1. * Click this button to select registered details from the list.

Figure 11

***Note:** Follow these steps for all details with button.

Certificate of Origin- RCEP [MITTI042022090235]

[BACK TO MAIN](#)

Company Details

ROC / ROB No. Company Name Billing Mode

Company Address

No.	Action	Branch Name	Address 1	Address 2	Address 3
1	<input type="radio"/>		operationaladdress1	operationaladdress2	operationaladdress3
2	<input checked="" type="radio"/>		BRANCH ADDRESS1	BRANCH ADDRESS2	BRANCH ADDRESS3

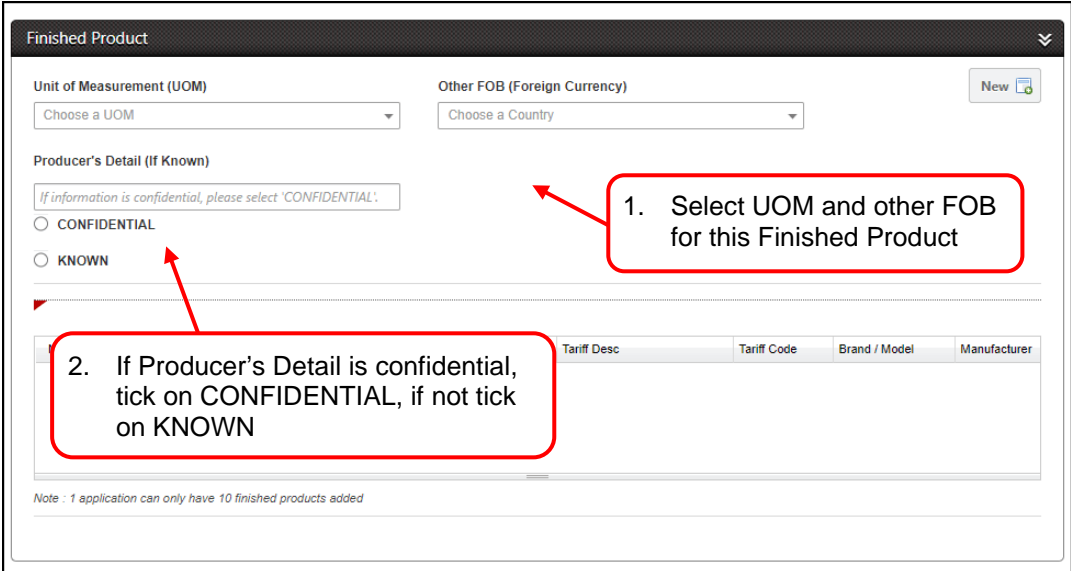
2. Tick this button to select

Figure 12

4.2. Finished Product

In RCEP scheme, user can choose either to share Producer's Details and add its details when creating new Finished Product.

If the Producer's Details selected as confidential, its details will not be available in new Finished Product.



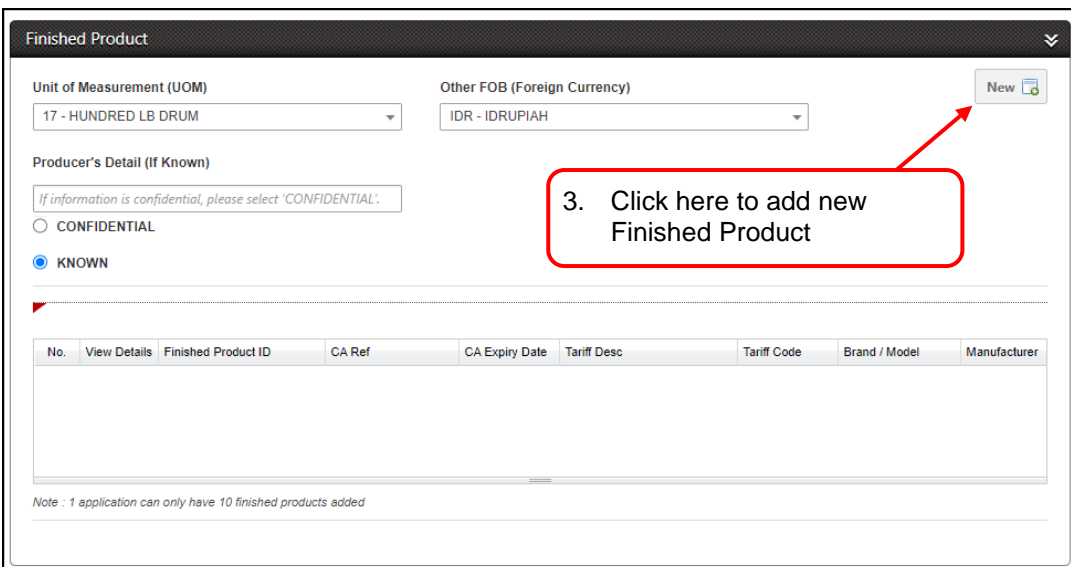
The screenshot shows the 'Finished Product' form with the following elements:

- Unit of Measurement (UOM):** A dropdown menu with the text 'Choose a UOM'.
- Other FOB (Foreign Currency):** A dropdown menu with the text 'Choose a Country'.
- Producer's Detail (If Known):** A section with a note: 'If information is confidential, please select 'CONFIDENTIAL''. Below this are two radio buttons: 'CONFIDENTIAL' and 'KNOWN'.
- Table:** A table with columns: 'Tariff Desc', 'Tariff Code', 'Brand / Model', and 'Manufacturer'.
- Note:** 'Note : 1 application can only have 10 finished products added'.

Annotations in red boxes:

1. Select UOM and other FOB for this Finished Product (points to the UOM and Other FOB dropdowns).
2. If Producer's Detail is confidential, tick on CONFIDENTIAL, if not tick on KNOWN (points to the CONFIDENTIAL radio button).

Figure 13



The screenshot shows the 'Finished Product' form with the following elements:

- Unit of Measurement (UOM):** A dropdown menu with the value '17 - HUNDRED LB DRUM'.
- Other FOB (Foreign Currency):** A dropdown menu with the value 'IDR - IDRUIAH'.
- Producer's Detail (If Known):** A section with a note: 'If information is confidential, please select 'CONFIDENTIAL''. Below this are two radio buttons: 'CONFIDENTIAL' and 'KNOWN' (which is selected).
- Table:** A table with columns: 'No.', 'View Details', 'Finished Product ID', 'CA Ref', 'CA Expiry Date', 'Tariff Desc', 'Tariff Code', 'Brand / Model', and 'Manufacturer'.
- Note:** 'Note : 1 application can only have 10 finished products added'.

Annotations in red boxes:

3. Click here to add new Finished Product (points to the 'New' button in the top right corner).

Figure 14

Finished Product
⌵

⬅ Back
Finished Product
Raw Material

CHOOSE FROM APPROVED FINISHED PRODUCT
4. Click here to add from approved Finished Product

Tariff Code

Finished Product Ref ID

Tariff Description

Origin Criteria

Brand / Model

Approved Importing Country

Applied Importing Country

Tariff UOM

Manufacturer ROB / ROC No.

Address

Postcode **City** **State** **Country**

Contact Person **Email**

Telephone No. **Fax No.**

Manufacturer License Issuing Authority **Manufacturer License No** **Manufacturer License Expiry Date**

Producer's Detail (If Known)

Same as Manufacturer's Details

Producer

Address

Postcode **City** **State** **Country**

Product Detail

Importing Country - HS Code	Total FOB Value (MYR)	Total Price	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Other FOB (Foreign Currency)	Unit of Measurement (UOM)		
<input type="text" value="IDR - IDRUIAH"/>	<input type="text" value="17 - HUNDRED LB DRUM"/>		

! **Total Price** : Leave the field blank. System will auto calculate Total Price Value from additions of FOB Value at Package Details. Proceed by clicking Save and continue by filling up the Package Details.

SAVE

Figure 15

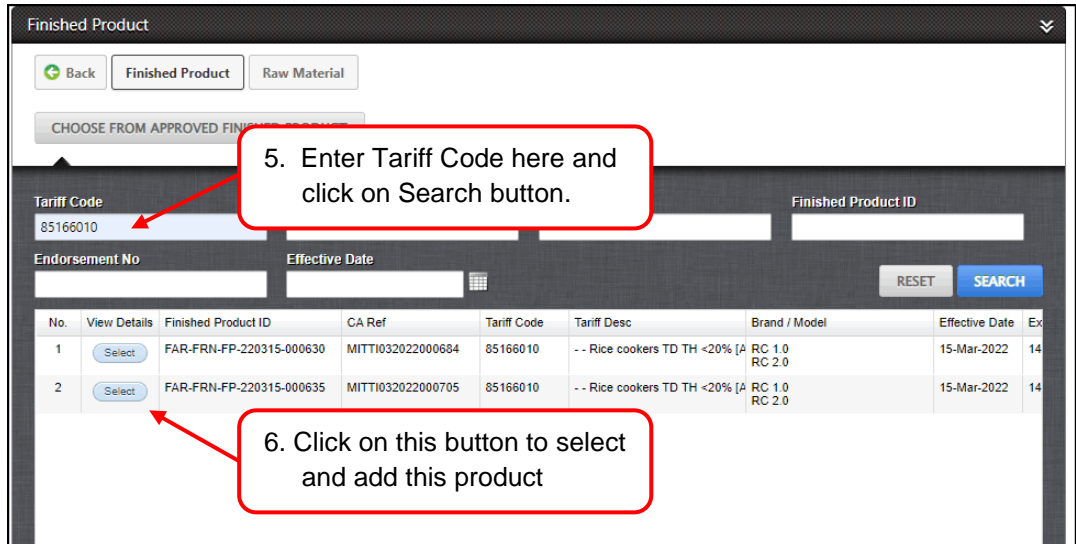


Figure 16

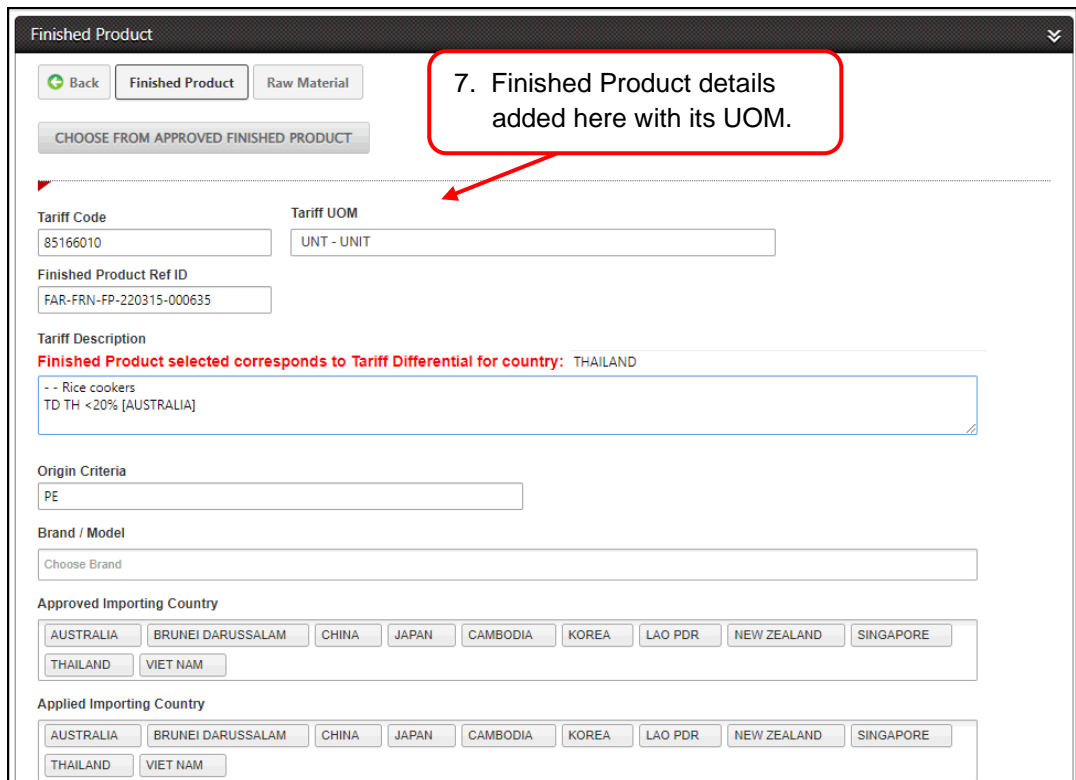


Figure 17

4.2.1. Tariff Differential (TD) Code

If user had selected a Tariff Differential (TD) code, a notification would appear as in the image below.

The screenshot shows a web form titled "Finished Product" with a navigation bar containing "Back", "Finished Product", and "Raw Material" buttons. Below the navigation bar is a button labeled "CHOOSE FROM APPROVED FINISHED PRODUCT". The form contains several input fields: "Tariff Code" (85166010), "Tariff UOM" (UNT - UNIT), and "Finished Product Ref ID" (FAR-FRN-FP-220315-000635). A red notification box is overlaid on the form, containing the text: "1. A notification displayed to inform user this Tariff Code is a TD code category and the country(ies) it belongs to." Below the notification, the "Tariff Description" field shows: "Finished Product selected corresponds to Tariff Differential for country: THAILAND" and "- - Rice cookers TD TH <20% [AUSTRALIA]". The "Origin Criteria" field is set to "PE". The "Brand / Model" field has a "Choose Brand" button, which is highlighted by a red box and an arrow with the text: "2. Click to select Brand/ Model for this Product". Below the "Brand / Model" field are two sections: "Approved Importing Country" and "Applied Importing Country", each with a list of country buttons: AUSTRALIA, BRUNEI DARUSSALAM, CHINA, JAPAN, CAMBODIA, KOREA, LAO PDR, NEW ZEALAND, SINGAPORE, THAILAND, and VIET NAM.

Figure 18

Finished Product

Back
Finished Product
Raw Material

CHOOSE FROM APPROVED FINISHED PRODUCT

Tariff Code
85166010

Finished Product Ref ID
FAR-FRN-FP-220315-000635

Tariff Description
Finished Product selected corresponds to Tariff Differential for country: THAILAND
 -- Rice cookers
 TD TH <20% [AUSTRALIA]

Tariff UOM
UNT - UNIT

3. List of Countries for this Finished Product

Origin Criteria
PE

Brand / Model
RC 2.0

Approved Importing Country
AUSTRALIA BRUNEI DARUSSALAM CHINA JAPAN CAMBODIA KOREA LAO PDR NEW ZEALAND SINGAPORE
THAILAND VIET NAM

Applied Importing Country
AUSTRALIA BRUNEI DARUSSALAM CHINA JAPAN CAMBODIA KOREA LAO PDR NEW ZEALAND SINGAPORE
THAILAND VIET NAM

Manufacturer ROB / ROC No. Manufacturer
 _____ 4) SDN BHD

Address
 LOT 4550, LORONG A-16 PEKAN NENAS

Postcode City State Country
 81500 PONTIAN JOHOR MALAYSIA

Contact Person Email
 _____ _____@com.sg

Telephone _____

Manufacturer License Manufacturer License Expiry Date
 MIDA J10-GPB-0190/2018 23-Mar-2022

Producer's Detail (If Known)

Same as Manufacturer's Details

Producer
 _____ DN BHD

Address
 _____ PEKAN NENAS

Postcode _____ Country
 81500 _____ MALAYSIA

Product Detail

Importing Country - HS Code Total FOB Value (MYR) Total Price
 851660 _____ _____

Other FOB (Foreign Currency) Unit of Measure
 THB - THBAHT THAILAND 17 - HUNDRED LB DRUM

! Total Price : Leave the field blank. System will auto calculate Total Price Value from additions of FOB Value at Package Details. Proceed by clicking Save and continue by filling up the Package Details.

SAVE

4. Add Producer's Details here – only available if KNOWN was selected

5. Add FOB Value in MYR

6. Click on this button to save details

Figure 19

Once user saved data, Packaging details will appear below the Product Details section as in image below, where system will auto calculate the Total Price once user add Other FOB Value.

Product Detail

Importing Country - HS Code: 851660
Total FOB Value (MYR): 12,000
Total Price: []

Other FOB (Foreign Currency): THB - THBAHT THAILAND

Packaging

Kind of Package: []

Number of Package: [] Quantity: [] Other FOB Value: []

Mark of Package: [] Description of Goods: []

Invoices - (Multiple invoice for single packaging detail)

[Add More Invoice](#)

SAVE

Figure 20

Packaging

Kind of Package: 4C - BOX,NATURAL WOOD

Number of Package: 100 Quantity: [] Other FOB Value: []

Mark of Package: R Cooker xxt

Invoices - (Multiple invoice for single packaging detail)

Invoice Number: 1234568 Invoice Date: 24-Mar-2022 [DELETE]

[Add More Invoice](#)

SAVE

Figure 21

Total Price : Leave the field blank. System will auto calculate Total Price Value from additions of FOB Value at Package Details. Proceed by clicking Save and continue by filling up the Package Details.

Packaging

Kind of Package

Number of Package Quantity Other FOB Value

Mark of Package Description of Goods

Invoices - (M)

Bil.	Mark of Package	Number of Package	Kind of Package	Desc. of Goods	Invoices	Quantity	Other Fob Value	Action	
1	R Cooker xdt	100	BOX,NATURAL WOOD	Rice Cooker	1234568 24-Mar-2022,	100	2,000	<input type="button" value="EDIT"/> <input type="button" value="DELETE"/>	
Total :							<u>100</u>	<u>2,000.00</u>	

Figure 22

Once the system saved this Finished Product for user need to go back to the CO details screen to add other required details.

4.2.2. View Raw Material

User can only view the Raw Material details when applying for CO as in the steps below.

Finished Product

Tariff Code Tariff UOM

Finished Product Ref ID

Tariff Description
Finished Product select

Origin Criteria

Brand / Model

Approved Importing Country

Applied Importing Country

Figure 23

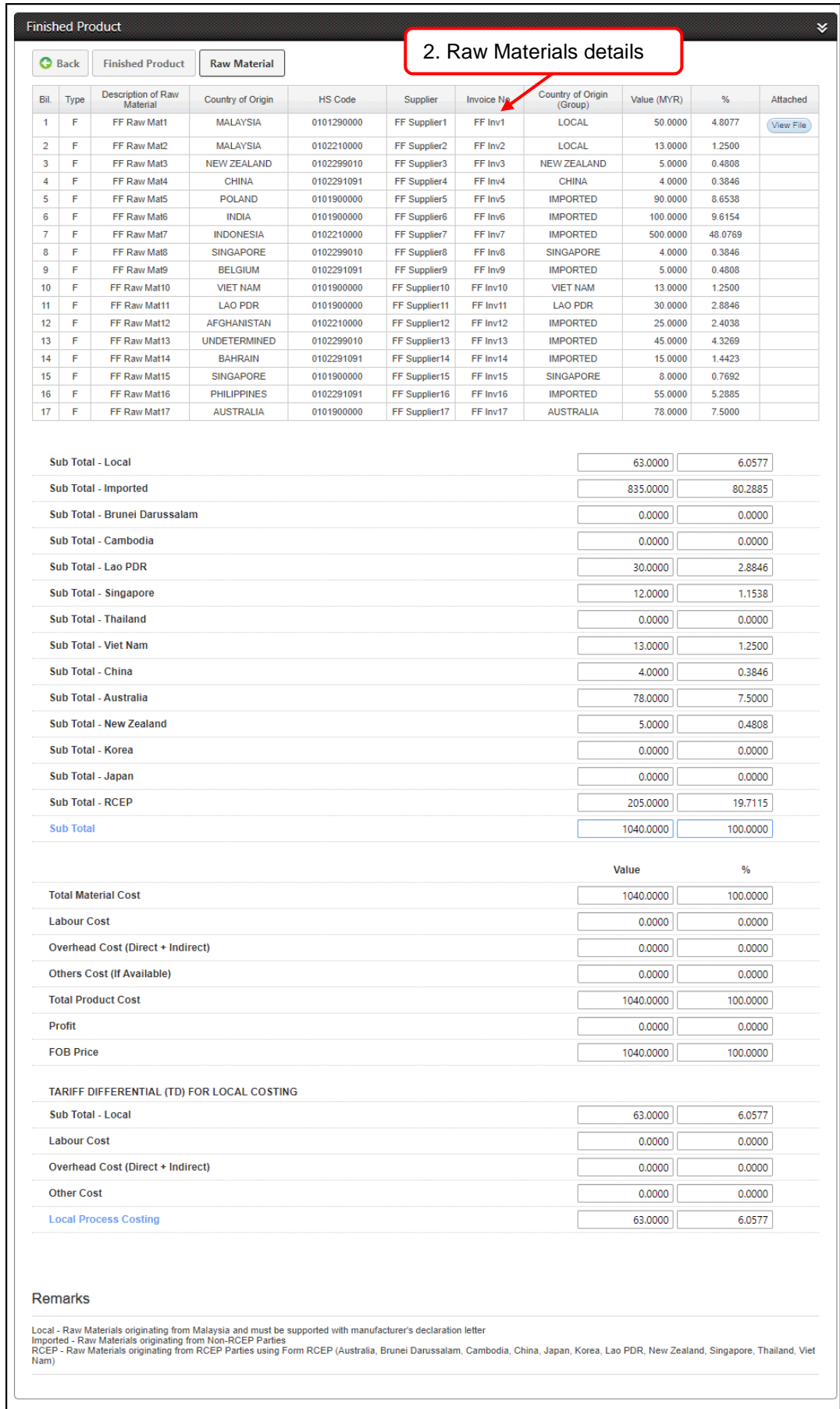


Figure 24

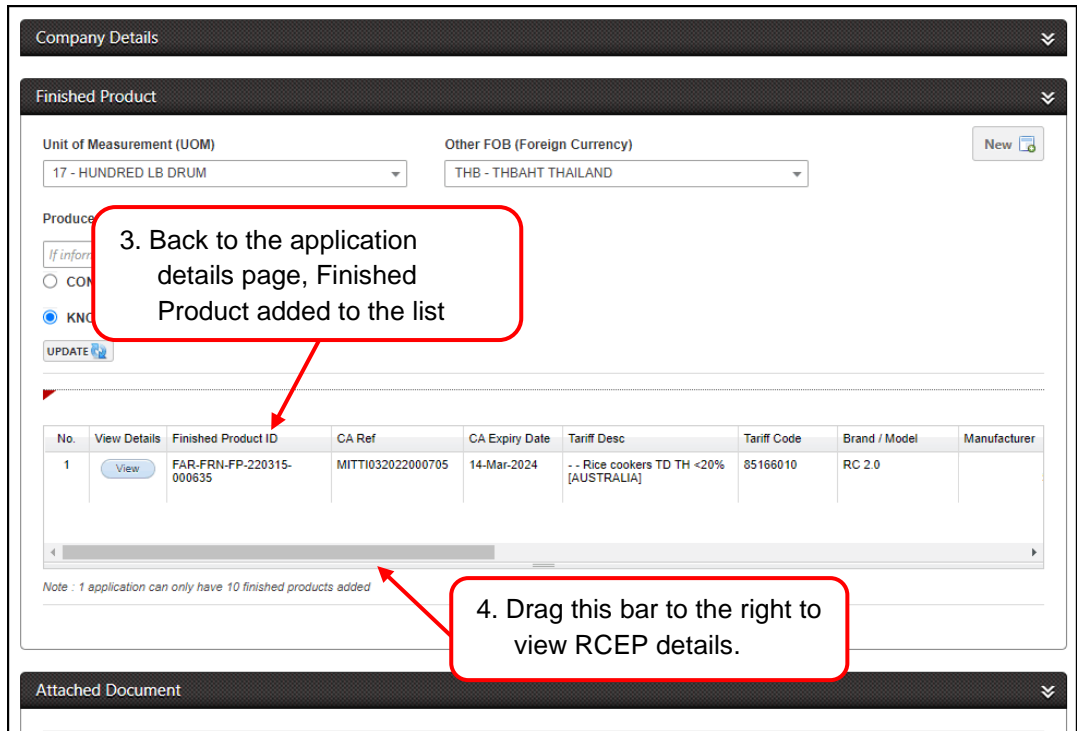


Figure 25

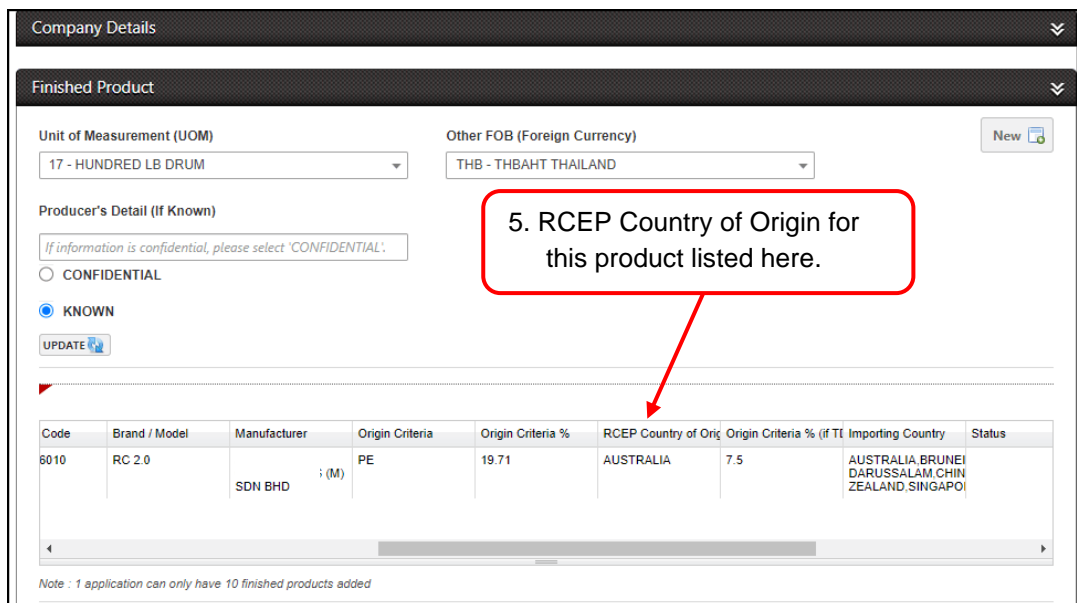


Figure 26

4.3. Attached Document

All pre-exportation documents need to be submitted within 14 days. A reminder will be sent, if these documents are not submitted in 14 days trader/ manufacturer will be block.

This system supported attachments with file extension of .gif, .jpg, .tif, .pdf, .doc, docx, .xls, and .xlsx only. The maximum size allowed for upload is 2 MB.

Please make sure that documents are uploaded on below sequence;

- i. Invoice
- ii. Bill of Lading or airway Bill
- iii. Customs Declaration Form (K2)
- iv. Other additional documents



Figure 27



Figure 28

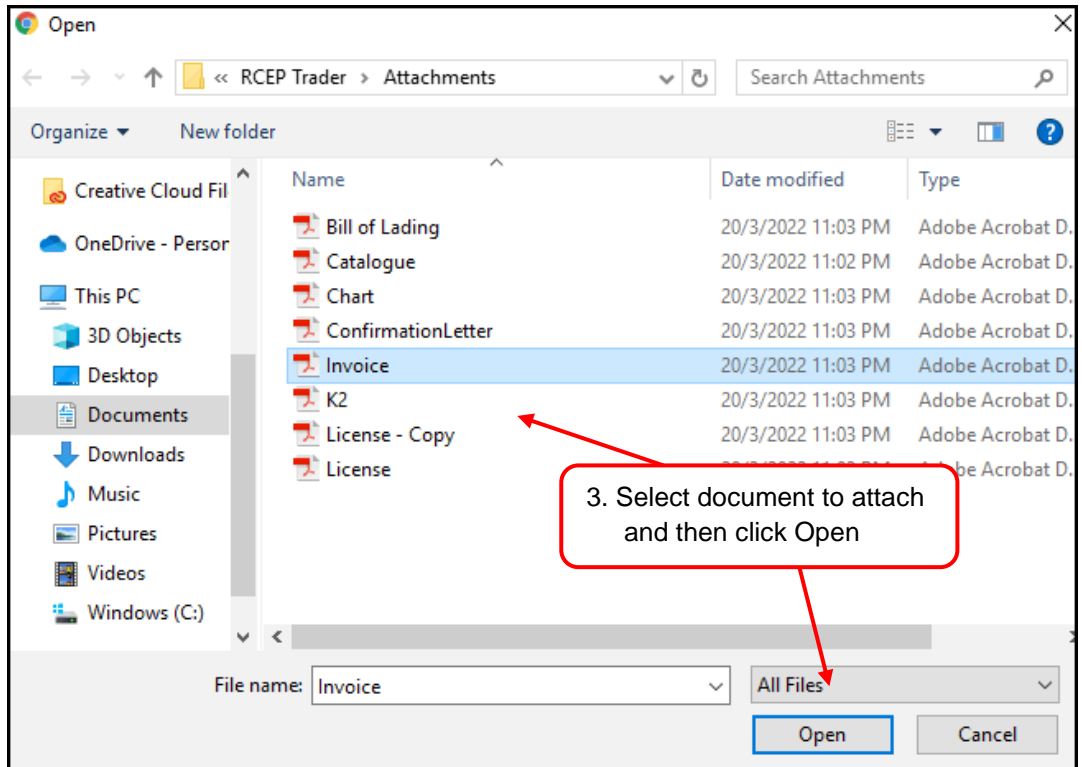


Figure 29

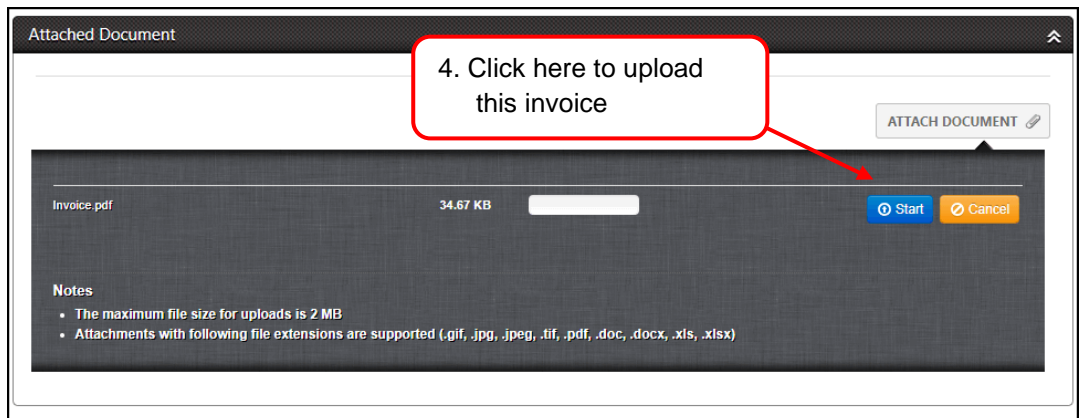


Figure 30



Figure 31

4.4. Add Other Details

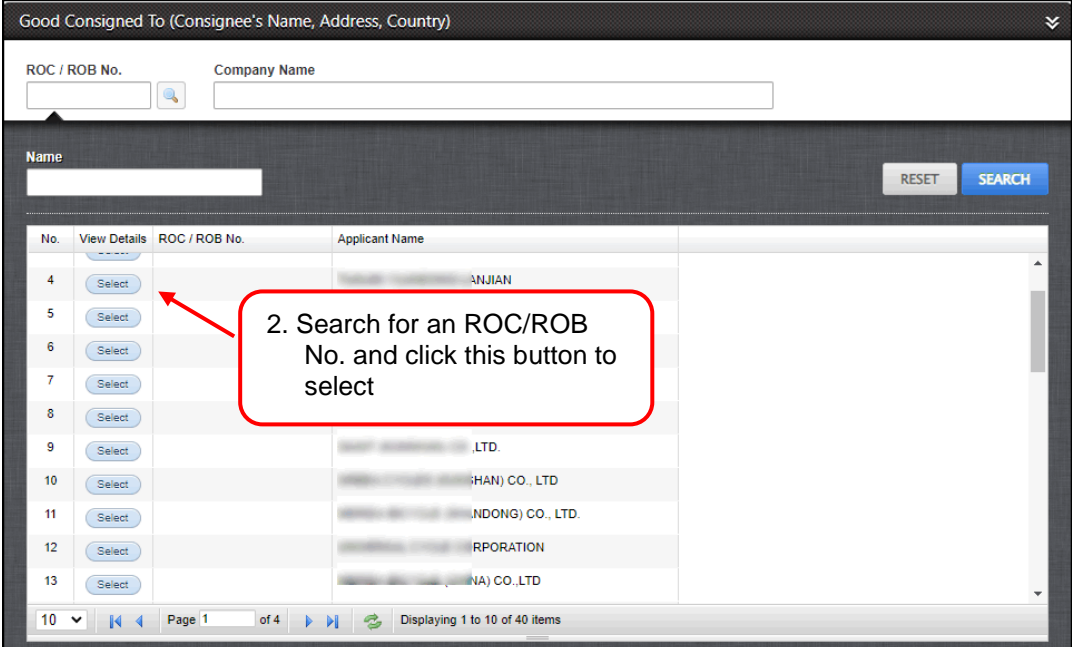
Please follow the same steps as for all details below;

- i. Good Consigned to (Consignee's Name, Address, Country)
- ii. Means of Transport and Route (As far as known)
- iii. Third Party Details (only applicable for Third Party Invoicing or Back-to Back plus Third-Party Invoicing)
- iv. Agent Profile (Agent Name, Address, Country)
- v. Record of Certificate of Origin



The screenshot shows a form titled "Good Consigned To (Consignee's Name, Address, Country)". It contains several input fields: "ROC / ROB No.", "Company Name", "Company Address", "Postcode", "Telephone No. (Mobile)", "Telephone No. (Office)", "Fax No.", and "Email". A dropdown menu for "Country Good Consigned To" is set to "Choose Country". A red callout box with the text "1. Click this button to select from saved list" points to a magnifying glass icon located between the "ROC / ROB No." and "Company Name" fields.

Figure 32



The screenshot shows the search results for the "Good Consigned To" form. It features a search bar with "Name" and a "SEARCH" button. Below the search bar is a table with the following columns: "No.", "View Details", "ROC / ROB No.", and "Applicant Name". The table contains 13 rows of data, with the first row (No. 4) highlighted. A red callout box with the text "2. Search for an ROC/ROB No. and click this button to select" points to the "Select" button in the "View Details" column of the first row.

No.	View Details	ROC / ROB No.	Applicant Name
4	Select		ANJIAN
5	Select		
6	Select		
7	Select		
8	Select		
9	Select		, LTD.
10	Select		(SHAN) CO., LTD
11	Select		(NDONG) CO., LTD.
12	Select		RPORATION
13	Select		(NA) CO., LTD

Figure 33

Good Consigned To (Consignee's Name, Address, Country)

ROC / ROB No. Company Name

Company Address **3. Click to select Country**

Postcode City State Country Good Consigned To

Telephone No. (Mobile) Telephone No. (Office) Fax No. Email

Figure 34

4.5. Declaration Details

Declaration Details

Preferred Branch of Application Processing **1. Click to select Branch from the list**

Declaration Details

Name

Designation

Email K2 Registration No Date

Trader Remarks

500 characters remaining

Undertaking by Exporter to submit the Bill of Lading/Airway Bill/Delivery Order and Endorsed Customs Declaration Form within 14 days from the issuance date of Form RCEP (applicable for pre-exportation application only)

The undersigned hereby declares that the information and statements provided in the application are true and correct. All goods originated from its respective RCEP Country of Origin and that they comply with the origin requirements specified for those goods exported to the Importing Country under the Regional Comprehensive Economic Partnership (RCEP) Agreement. I understand that I am liable for any false statements or material omission on or in connection with this document.

2. Add details manually or click this button to select from the list

Figure 35

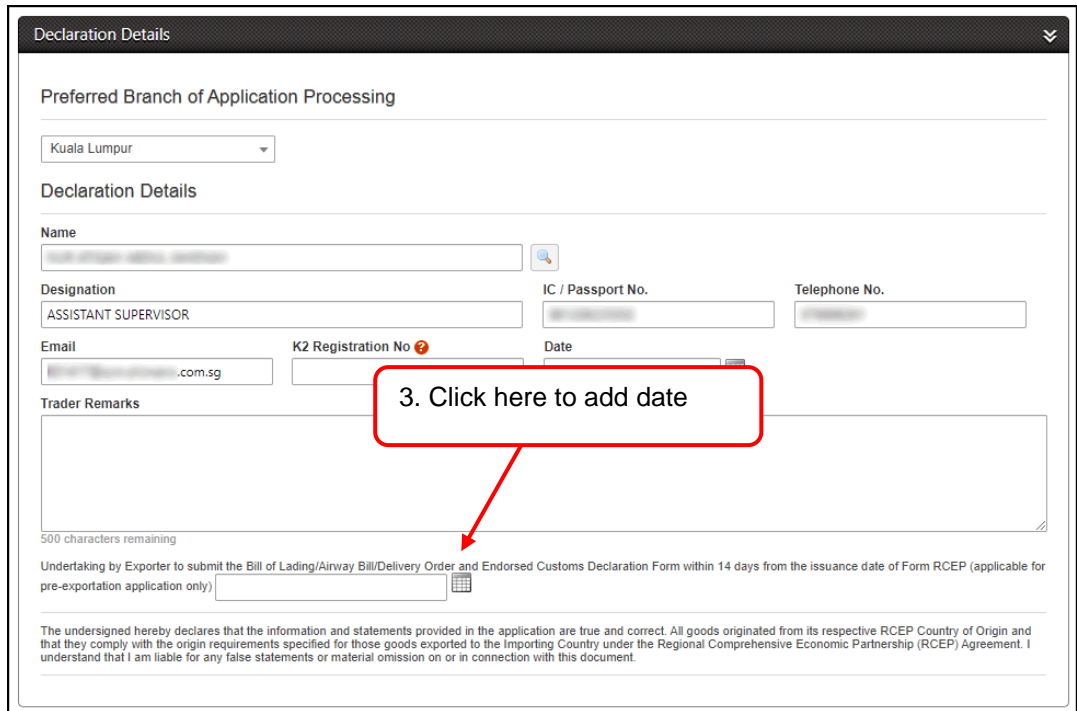


Figure 36

4.6. Transaction Type

There are 3 selections for Transaction Type

i. Third-Party Invoicing

System auto-tick and disable when Third-Party Invoicing is selected

ii. Back-to-Back

System auto ticked and disable when Back-to-Back is selected when CO is created

iii. Issued Retroactively

System auto ticked when Issued Retroactively is selected but can be manually un-tick by officer.

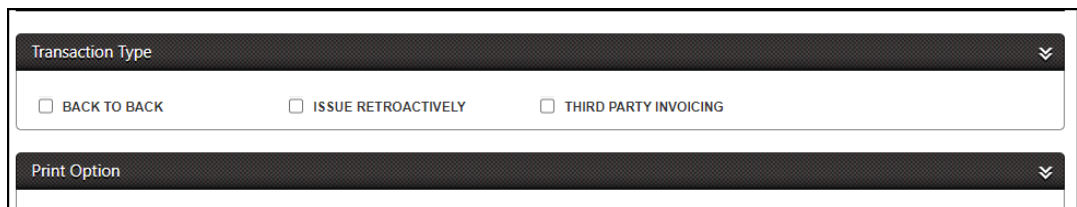


Figure 37

4.7. Submit CO Application

Certificate of Origin- RCEP [MITTI032022010296]

[BACK TO MAIN](#)

Company Details

Finished Product

Attached Document

Good Consigned To (Consignee's Name, Address, Country)

Means of Transport and Route (As far as known)

Agent Profile (Agent Name, Address, Country)

Record of Certificate of Origin

Declaration Detail

Transaction Type

Print Option

Print/Preview FOB Value

Print Other FOB Value per Finished Product

Print Total Other FOB With 2 Decimal Point

Print With PDF Format

Print Total Other FOB With 4 Decimal Point

Print With DOCX Format

20/02/14 : Due to needs of 2 decimal or 4 decimal for Other FOB Value, system has been enhanced to cater both formats. Kindly choose your preference
03/01/13 : System has been changed to print the Consignee Country by default. Any customization is available during Printing Option Selection

[PREVIEW](#) [PRINT OVERLEAF](#)

[UPDATE](#)

1. Tick to select print preference

2. Click this button to view how the information would be printed in RCEP form.

3. Click here to print Overleaf

Figure 38

PREVIEW

1. Goods Consigned from (Exporter's name, address and country) BRANCH ADDRESS1 BRANCH ADDRESS2 BRANCH ADDRESS3 54200, KUALA LUMPUR, W. PERSEKUTUAN, MALAYSIA				Certificate No. _____ Form RCEP REGIONAL COMPREHENSIVE ECONOMIC PARTNERSHIP AGREEMENT CERTIFICATE OF ORIGIN Issued inMALAYSIA..... (Country)			
2. Goods Consigned to (Importer's/ Consignee's name, address, country)				5. For Official Use Preferential Treatment: <input type="checkbox"/> Given <input type="checkbox"/> Not Given (Please state reason/s)			
3. Producer's name, address and country (if known) CONFIDENTIAL							
4. Means of transport and route (if known) Departure Date: _____ Vessel's name/Aircraft flight number, etc.: _____ Port of Discharge: _____				Signature of Authorised Signatory of the Customs Authority of the Importing Country			
6. Item number	7. Marks and numbers on packages	8. Number and kind of packages; and description of goods.	9. HS Code of the goods (6 digit-level)	10. Origin Conferring Criterion	11. RCEP Country of Origin	12. Quantity (Gross weight or other measurement), and value (FOB) where RVC is applied	13. Invoice number(s) and date of invoice(s)
1.			871494	RVC		KILOGRAM PER SQUARE CNY	
2.			871494	RVC		KILOGRAM PER SQUARE CNY	
						TOTAL :	KILOGRAM PER SQUARE METRE
Page 1 of 1							
14. Remarks							
15. Declaration by the exporter or producer The undersigned hereby declares that the above details and statements are correct and that the goods covered in this Certificate comply with the requirements specified for these goods in the Regional Comprehensive Economic Partnership Agreement. These goods are exported to: (importing country) W. PERSEKUTUAN, 29 April 2022 Place and date, and signature of authorised signatory				16. Certification On the basis of control carried out, it is hereby certified that the information herein is correct and that the goods described comply with the origin requirements specified in the Regional Comprehensive Economic Partnership Agreement. for Secretary General Ministry of International Trade and Industry Malaysia 29 April 2022 Place and date, signature and seal or stamp of Issuing Body			
17. <input type="checkbox"/> Back-to-back Certificate of Origin <input type="checkbox"/> Third-party invoicing <input type="checkbox"/> ISSUED RETROACTIVELY							

Figure 39: CO Print Preview Sample

OVERLEAF NOTES

1. **CONDITIONS:** To be eligible for the preferential tariff treatment under the Regional Comprehensive Economic Partnership Agreement (the Agreement), goods should:
 - a. fall within a description of goods eligible for concessions in the Importing Party; and
 - b. comply with all relevant provisions of Chapter 3 (Rules of Origin) and if applicable, Article 2.6 (Tariff Differentials) of Chapter 2 of the Agreement.
2. **EXPORTER AND CONSIGNEE/IMPORTER:** Provide details of the exporter of the goods (including name, address and country) and consignee/importer (including name, address, and country) in Box 1 and Box 2, respectively.
3. **PRODUCER:** Provide the details of the producer of the goods (including name, address and country) in Box 3, if known. In case of multiple producers, indicate "SEE BOX 8" in Box 3 and provide the details in Box 6 for each item. If the producer wishes the information to be confidential, it is acceptable to state "CONFIDENTIAL", however, the producer information may be available to the competent authority or authorised body upon request. In case the details of the producer are unknown, it is acceptable to state "NOT AVAILABLE".
4. **DESCRIPTION OF GOODS:** The description of each good in Box 5 should be sufficiently detailed to enable the products to be identified by the customs officer examining them.
5. **HARMONIZED COMMODITY DESCRIPTION AND CODING SYSTEM (HS):** The HS should be at the 6-digit level of the exported product and based on Annex 3A of the Agreement.
6. **ORIGIN CONFERRING CRITERIA:** For the goods that meet the origin conferring criteria, the exporter should indicate in Box 10 of this Form, the origin conferring criteria met, in the manner shown in the following table:

Origin conferring criteria	Insert in Box 10
(a) Goods wholly obtained or produced satisfying Article 3.2(a) of Chapter 3 of the Agreement	WO
(b) Goods produced exclusively from originating materials satisfying Article 3.2(b) of Chapter 3 of the Agreement	PE
(c) Goods produced using non-originating materials provided that the goods satisfy the product specific requirements set out in Annex 3A of the Agreement: - Change in Tariff Classification - Regional Value Content - Chemical Reaction	CTC RVC CR
(d) Goods comply with Article 3.4 of Chapter 3 of the Agreement	ACU
(e) Goods comply with Article 3.7 of Chapter 3 of the Agreement	DMI

7. **EACH GOOD CLAIMING PREFERENTIAL TARIFF TREATMENT QUALIFIES IN ITS OWN RIGHT:** It should be noted that all the goods in a consignment qualifies separately in their own right.
8. **RCEP COUNTRY OF ORIGIN:** The RCEP country of origin should be indicated separately for each good in the manner shown in the following table:

Circumstances	Insert in Box 11 – RCEP country of origin
(a) Goods are in Appendix to Annex 1 of the Importing Party but do not meet the additional requirement specified in the Appendix to Annex 1 (i.e. a Domestic Value Addition of 20% (DV20)).	Indicate the name of the Party that contributed the highest value of originating materials used in the production of that good in the exporting Party in accordance with Article 2.6.4.
(b) Goods that are not in the Appendix to Annex 1 of the Importing Party, are produced exclusively from originating materials in accordance with Article 3.2(b) of Chapter 3 of the Agreement but are not processed beyond minimal operations set out in Article 2.6.5 of Chapter 2 of the Agreement in the exporting Party.	
IN ALL OTHER CIRCUMSTANCES, including	Indicate the name of the exporting Party
(c) Goods are in Appendix to Annex 1 of the Importing Party and meet the additional requirement specified in Appendix to Annex 1 (i.e. a Domestic Value Addition of 20% (DV20)).	
(d) Goods are wholly obtained or produced in accordance with Article 3.2(a) of Chapter 3 of the Agreement	
(e) Goods that are not in the Appendix to Annex 1 of the Importing Party and satisfy the applicable requirements set out in Annex 3A (Product-Specific Rules) in accordance with Article 3.2(c) of Chapter 3 of the Agreement.	
(f) Goods that are not in the Appendix to Annex 1 of the Importing Party, are produced exclusively from originating materials in accordance with Article 3.2(b) and are processed beyond minimal operations set out in Article 2.6.5 of Chapter 2 of the Agreement in the exporting Party.	

Notes: Notwithstanding the above, under paragraph 6 of Article 2.6 of Chapter 2 of the Agreement the importer is allowed to make a claim for preferential tariff treatment at either:
 - the highest rate of customs duty the importing Party applies to the same originating good from any of the Parties contributing originating materials used in the production of such good, (Article 2.6.6(a)), or
 - the highest rate of customs duty that the importing Party applies to the same originating good from any of the Parties (Article 2.6.6(b)).

When the RCEP country of origin cannot be ascertained, based on the information provided by the exporter/producer and importer, indicate the name of the Party with the highest rate of customs duty followed by "*" if the Article 2.6.6(a) of Chapter 2 of the Agreement is being used or "***" if the Article 2.6.6(b) of Chapter 2 of the Agreement is being used. For example: "Australia*" or "Indonesia***".

9. **FOB VALUE:** The FOB value in Box 12 only needs to be provided when the Regional Value Content criterion is applied in determining the originating status of goods.
10. **INVOICES:** Indicate the invoice number and date in Box 13. If multiple invoices are used, indicate the invoice number and date for each item. The invoice is the one issued for the importation of the good into the importing Party. In cases where invoices used for the importation are not issued by the exporter or producer, in accordance with Article 3.20 of Chapter 3 of the Agreement, the "Third-party invoicing" box in Box 17 should be ticked (0), and the name and country of the company issuing the invoice should be provided in Box 14.
11. **BACK-TO-BACK CERTIFICATE OF ORIGIN:** In the case of a back-to-back Certificate of Origin issued in accordance with Article 3.19 of Chapter 3 of the Agreement, the "Back-to-back Certificate of Origin" box in Box 17 should be ticked (0), and the original Proof of Origin reference number, date of issuance, issuing country, RCEP country of origin of the first exporting Party, and, if applicable, approved exporter authorisation code of the first exporting Party should be indicated in Box 14.
12. **ISSUED RETROACTIVELY:** Where a Certificate of Origin is issued retrospectively in accordance with paragraph 8 of Article 3.17 of Chapter 3 of the Agreement, the "ISSUED RETROACTIVELY" box in Box 17 should be ticked (0).
13. **CERTIFIED TRUE COPY:** Where a certified true copy of the original Certificate of Origin is issued in accordance with paragraph 9 of Article 3.17 of Chapter 3 of the Agreement, the words "CERTIFIED TRUE COPY" and the date of issuance of the certified true copy should be indicated in Box 14.
14. **FOR OFFICIAL USE:** The customs authority of the importing Party may indicate (0) in the relevant box in Box 5 in accordance with their domestic laws and regulations.
15. **REMARKS:** Box 14 should only be filled out when necessary and contain information including as specified in Paragraphs 10, 11, and 13 of the Overleaf Notes.

Figure 40: CO Overleaf Sample

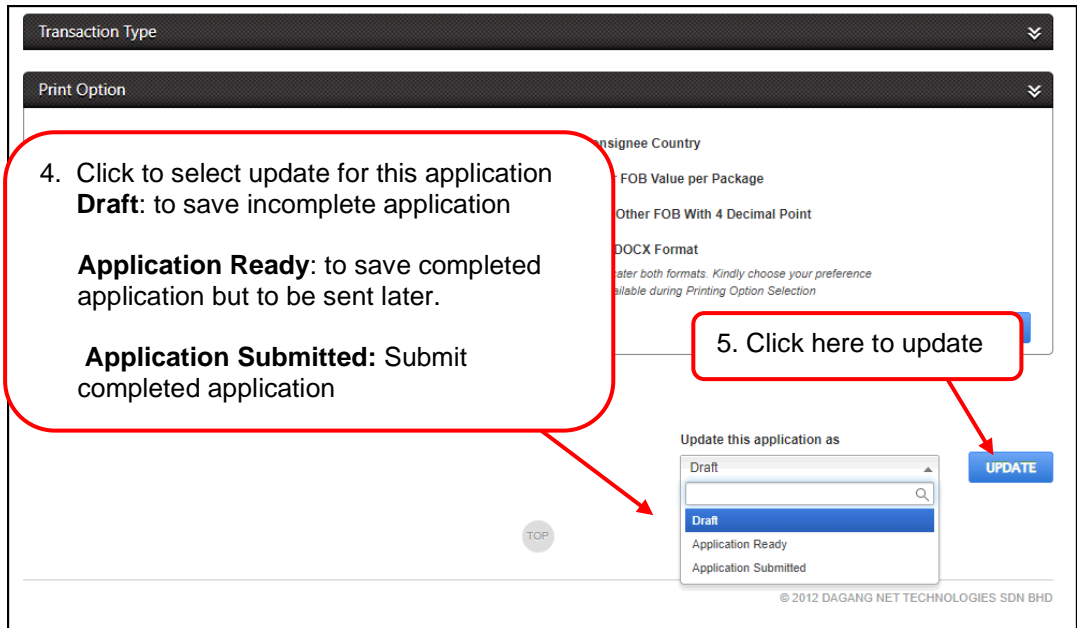


Figure 41



Figure 42

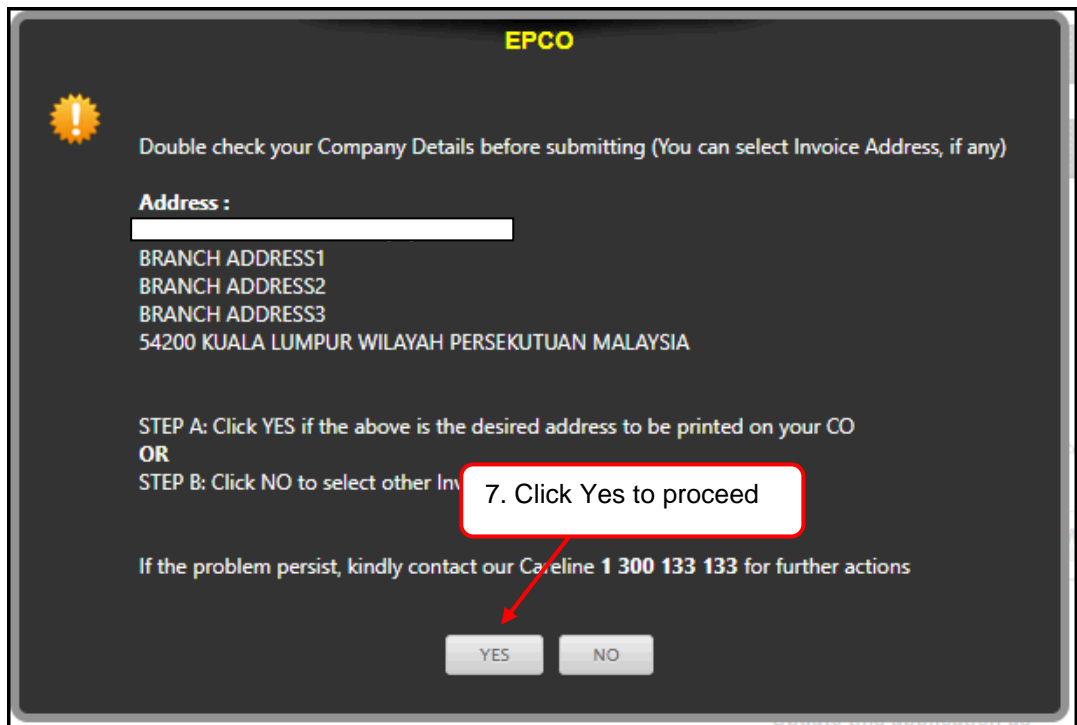


Figure 43

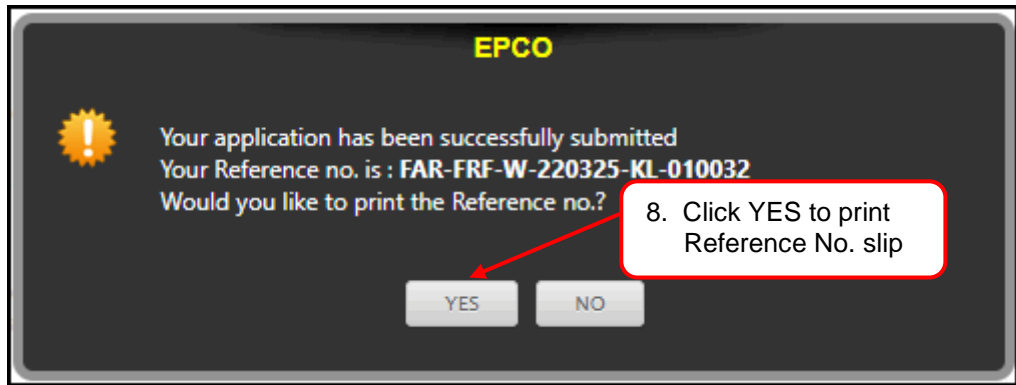


Figure 44



Figure 45: Sample of Reference No. Slip.

Company Details

Finished Product

No.	View Details	Finished Product ID	CA Ref	Tariff Code	Tariff Desc	Brand / Model
1	View	FAR-FRN-FP-220318-010010	MITTI032022010083	85166010	-- Rice cookers TD TH <20% [AUSTRALIA]	RC 1.0 RC 2.0

Note : 1 application can only have 5 finished products added
Item highlighted in red does not fulfill the Origin Criteria %

Attached Document

Authorised Applicant

Declaration Details

Transaction View

No.	Date	Time	Action	Response Desc.	User Type	Response From
1	24-Mar-2022	18:00:12	Application Submitted		PCO TRADER USER	user

Update this application as

9. Application status changed to 'Application Submitted'

Figure 46

CO application (NORMAL transaction type only), system will Auto Approve this application if it had met the pre-defined Origin Criteria.

Certificate of Origin- ACFTA [MITTI092020000010]

[BACK TO MAIN](#)

Company Details

Finished Product

Attached Document

Good Consigned To (Consignee's Name, Address, Country)

Means of Transport and Route (As far as known)

Agent Profile (Agent Name, Address, Country)

Record of Certificate of Origin

Declaration Details

Transaction Type

THIRD COUNTRY INVOICING
 EXHIBITION
 MOVEMENT CERTIFICATION
 ISSUE RETROACTIVELY

Print Option

Print Importing Country HS Code
 Print Exporting Country HS Code
 Print/Preview FOB Value
 Print Consignee Country
 Print Other FOB Value per Finished Product
 Print Other FOB Value per Package
 Print Total Other FOB With 2 Decimal Point
 Print With PDF Format

20/02/14 : Due to needs of 2 decimal or 4 decimal for Other
03/01/13 : System has been changed to print the Consignee's preference

10. System Auto Approve this application as it had met the pre-defined Origin Criteria.

[PRINT](#) [PRINT OVERLEAF](#)

Transaction View

No.	Date	Time	Action	Response Desc.	User Type	Response From
1	02-Sep-2020	11:45:54	Application Submitted		EBILLING END USER	
2	02-Sep-2020	11:45:55	Application Approved	Verified By system	PCO MITI PIC/HEAD OF UNIT	

Current Status : Application Approved [UPDATE](#)

I have read and understood the MITI Anti-Corruption Policy and the provisions of Section 17A of the ASPRM 2009.

Figure 47

Section 5. New CO Application (Back-to-Back)

Certificate of Origin (CO) is an international trade document that certifies goods in a particular export shipment are wholly obtained, produced, manufactured, or processed in a particular country.

Back-to-Back CO issued by an intermediate exporting Party's Issuing Authority/ Body based on the PCO issued by the first exporting Party. No CA is required for Back-to-Back CO application. Documents from both the first exporting party and Malaysian Exporter is required for CO application.

User can choose from Original CO or enter information from related documents.

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type Certificate of Origin x	Scheme RCEP x	Application Case Please select	Status Please select
Company Name	Application ID	Application Date (From)	Application Date (To)
Reference No.	Endorsement No.	Approved Date (From)	Approved Date (To)
Prepared Date (From)	Prepared Date (To)		

1. Click New to create new application.

SEARCH

LISTING

NEW

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITTI042022090223	RCEP	Certificate of Origin	THIRD PARTY IN			
2	View		MITTI042022090222	RCEP	Certificate of Origin	NORMAL			
3	View	Zaiyurah Binti Mohd Radi	MITTI042022090221	RCEP	Certificate of Origin	NORMAL	27-Apr-2022 15:28:44		
4	View		MITTI042022090220	RCEP	Certificate of Origin	NORMAL	27-Apr-2022 15:27:24		
5	View		MITTI042022090218	RCEP	Certificate of Origin	NORMAL			
6	View		MITTI042022090206	RCEP	Certificate of Origin	BACK-TO-BACK			

Figure 48

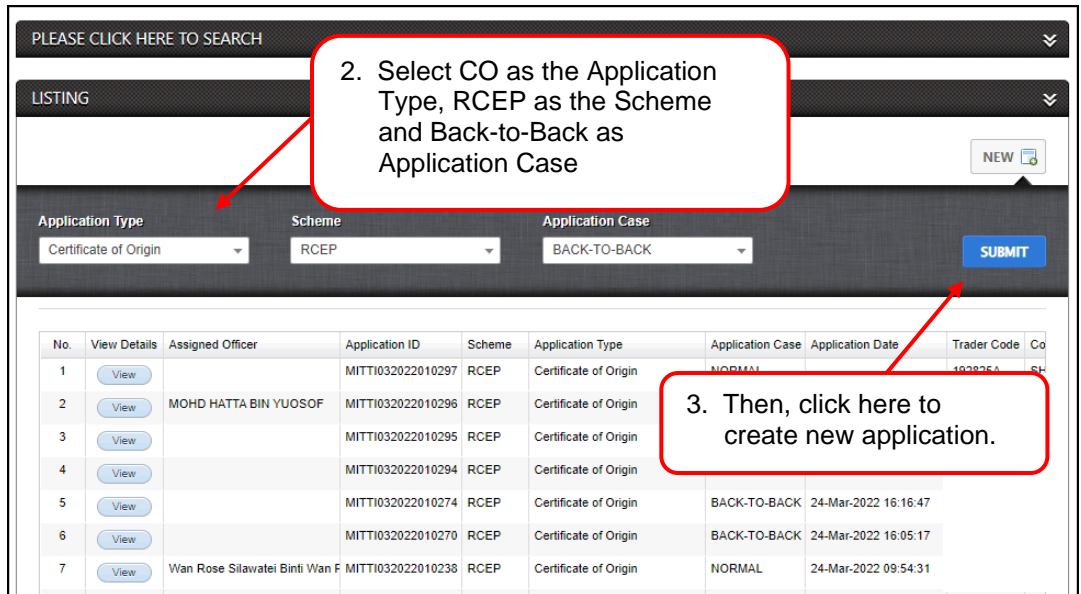


Figure 49

5.1. Company Details

Once new application is created, the application details page will be displayed. Please fill up all details.

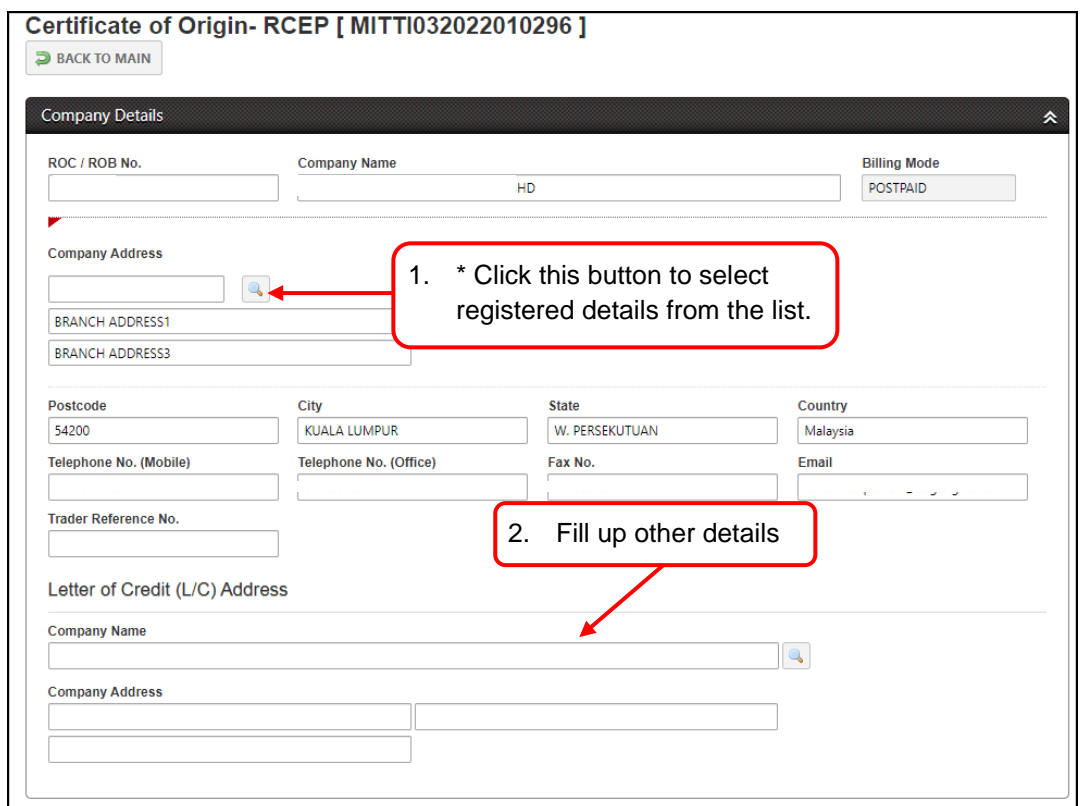


Figure 50

*Note: Follow these steps for all details with button.

Certificate of Origin- RCEP [MITTI042022090235]

[BACK TO MAIN](#)

Company Details

ROC / ROB No. Company Name Billing Mode

Company Address

3. Tick this button to select

No.	Action	Branch Name	Address 1	Address 2	Address 3
1	<input type="radio"/>		operationaladdress1	operationaladdress2	operationaladdress3
2	<input checked="" type="radio"/>		BRANCH ADDRESS1	BRANCH ADDRESS2	BRANCH ADDRESS3

Figure 51

5.2. Finished Product

In RCEP scheme, user can choose either to share Producer's Details and add its details when creating new Finished Product.

If the Producer's Details selected as confidential, its details will not be available in new Finished Product.

Finished Product

Unit of Measurement (UOM) Other FOB (Foreign Currency) [New](#)

Producer's Detail (If Known)

If information is confidential, please select 'NOT AVAILABLE'.

NOT AVAILABLE KNOWN

1. Select UOM and other FOB for this Finished Product

2. If Producer's Detail is confidential, tick on NOT AVAILABLE, if not tick on KNOWN

	Tariff Code	Unit	Brand / Mo

Figure 52

Finished Product

Unit of Measurement (UOM): 3H - KILOGRAM PER KILOGRAM OF PRODUCT

Other FOB (Foreign Currency): THB - THBAHT THAILAND

New

Producer's Detail (If Known):
 If information is confidential, please select 'NOT AVAILABLE'.
 NOT AVAILABLE
 KNOWN

No.	View Details	Issuance Country Ref. No.	Finished Product	Tariff Code	Unit	Brand / Mo
Note : 1 application can only have 10 finished products added						

Figure 53

Finished Product

[Back](#) [Finished Product](#)

CHOOSE FROM ORIGINAL CO

Tariff Code:

Tariff UOM: Choose a UOM

Tariff Description:

Type of Document: Please Choose

Issuance Date:

Brand / Model:

Total Quantity:

List of applied Back to Back

Bill	Application ID	Status	Application Date	Approved Date	FOB Value	Used Quantity

Producer's Detail (If Known)

Producer:

Address:

Postcode: City: State: Country: Choose Country

SAVE

Figure 54

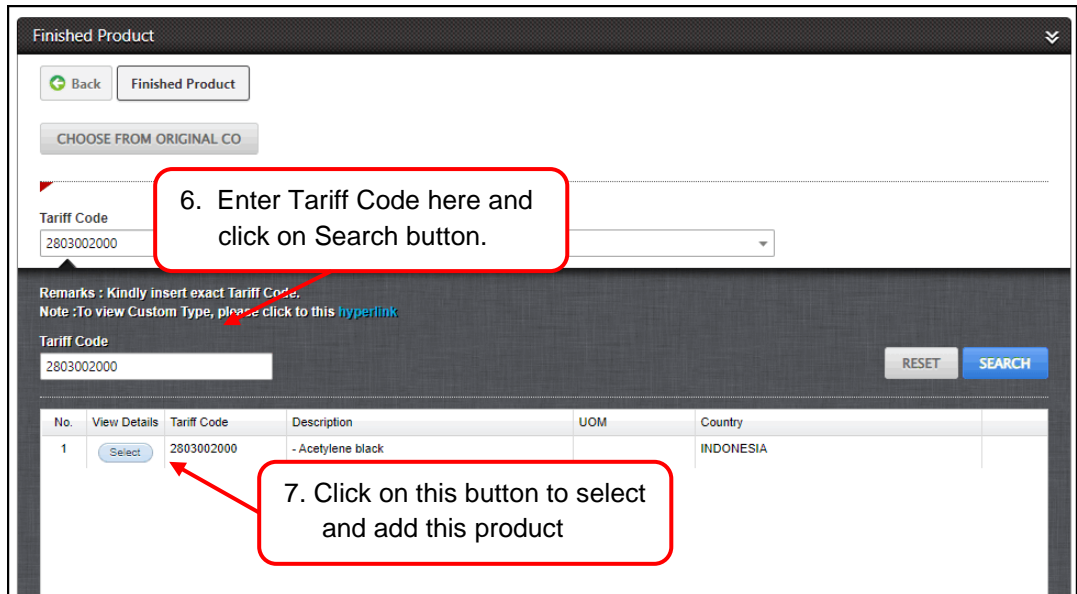


Figure 55

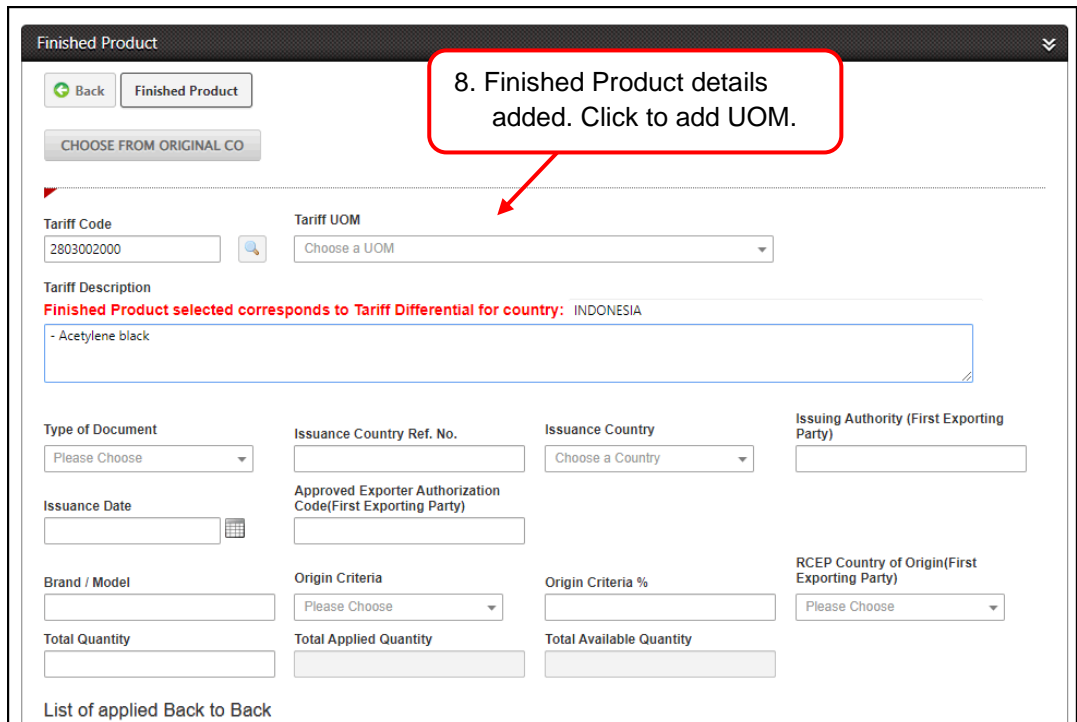


Figure 56

Finished Product

Back Finished Product

CHOOSE FROM ORIGINAL CO

Tariff Code: 2803002000 Tariff UOM: 58 - NET KILOGRAM

Tariff Description: Finished Product selected corresponds to Tariff Description - Acetylene black

9. Select Type of Document and other details

10. If Tariff Code is TD Code and Origin Criteria is ACU, system to default as RCEP. If others, user can select other RCEP Country of Origin.

Type of Document: RCEP CO Form Issuance Country Ref. No.: 123456

Issuance Date: 24-Mar-2022 Approved Exporter Authorization Code(First Exporting Party):

Brand / Model: treer Origin Criteria: ACU Origin Criteria %: 30 RCEP Country of Origin(First Exporting Party): RCEP COUNTRY OF ORIGIN

Total Quantity: 100 Total Applied Quantity: Total Available Quantity:

List of applied Back to Back

Figure 57

Finished Product

Back Finished Product

CHOOSE FROM ORIGINAL CO

Tariff Code: 2803002000 Tariff UOM: 3H - KILOGRAM PER KILOGRAM OF PRODUCT

Tariff Description: Finished Product selected corresponds to Tariff Description - Acetylene black

11. Add all required details

Type of Document: RCEP CO Form Issuance Country Ref. No.: 123456 Issuance Country: KOREA Issuing Authority (First Exporting Party): TTA

Issuance Date: 29-Mar-2022 Approved Exporter Authorization Code(First Exporting Party):

Brand / Model: treer Origin Criteria: ACU Origin Criteria %: 30 RCEP Country of Origin(First Exporting Party): RCEP COUNTRY OF ORIGIN

Total Quantity: 100 Total Applied Quantity: Total Available Quantity:

List of applied Back to Back

Bil.	Application ID	Status	Application Date	Used Quantity

12. Click here to save

SAVE

Figure 58

Finished Product
⌵

⬅ Back
Finished Product

CHOOSE FROM ORIGINAL CO

Tariff Code
2803002000

Tariff UOM
3H - KILOGRAM PER KILOGRAM OF PRODUCT

Tariff Description
Finished Product selected corresponds to Tariff Differential for country: INDONESIA
 - Acetylene black

Type of Document
RCEP CO Form

Issuance Country Ref. No.
123456

Issuance Country
KOREA

Issuing Authority (First Exporting Party)
TTA

Issuance Date
29-Mar-2022

Approved Exporter Authorization Code(First Exporting Party)

Brand / Model
treer

Origin Criteria
ACU

Origin Criteria %
30

RCEP Country of Origin(First Exporting Party)
RCEP COUNTRY OF ORIGIN

Total Quantity
100

Total Applied Quantity

Total Available Quantity

UPDATE

List of applied Back to Back

Bil.	Application ID	Status	FOB Value	Used Quantity

Product Detail

Importing Country - HS Code
280300 2000

Total FOB Value (MYR)

Total Price

Other FOB (Foreign Currency)
THB - THBAHT THAILAND

Unit of Measurement
3H - KILOGRAM PER

🔔 Total Price : Leave the field blank. System will auto calculate Total Price Value from additions of FOB Value at Package Details.

SAVE

13. Insert Total FOB in MYR

14. Click here to save

Figure 59

Once user saved data, Packaging details will appear below the Product Details section as in image below, where system will auto calculate the Total Price once user add Other FOB Value.

List of applied Back to Back

Bill	Application ID	Status	Application Date	Approved Date	FOB Value	Used Quantity
1	MITTI032022010298	APPLIED	25/03/2022		12000	0

Total Quantity: 100 Total Processed: 0 Total Approved: 0 Total Used Quantity: 0

Product Detail

Importing Country - HS Code Total FOB Value (MYR) Total Price

280300 2000

Other FOB (Foreign Currency) Unit (UOM)

THB - THBAHT THAILAN PER KILOGRAM OF PRODUCT

Total Price : Leave the field blank. System will auto calculate Total Price Value from additions of FOB Value at Package Details. Proceed by clicking Save and continue by filling up the Package Details.

Packaging

Kind of Package

Number of Package Quantity Other FOB Value

Mark of Package Description of Goods

15. Click to add Packaging kind, and other details.

16. Click to add Invoice

Invoices - (Multiple invoice for single packaging detail)

[Add More Invoice](#)

SAVE

Figure 60

Total Price : Leave the field blank. System will auto calculate Total Price Value from additions of FOB Value at Package Details. Proceed by clicking Save and continue by filling up the Package Details.

Packaging

Kind of Package

1B - DRUM,ALUMINIUM

Number of Package Quantity Other FOB Value

100

Mark of Package Description of Goods

xxx

17. Add Invoice Number and Date here

Invoices - (Multiple invoice for single packaging detail)

Invoice Number Invoice Date DELETE

12123 24-Mar-2022

[Add More Invoice](#)

18. Click here to save

SAVE

Figure 61

Packaging

Kind of Package

Number of Package Quantity Other FOB Value

Mark of Package Description of Goods

Invoices - (Multiple invoice for single packaging detail)

[Add More Inv](#)

SAVE

Bil.	Mark of Package	Number of Package	Kind of Package	Desc. of Goods	Invoices	Quantity	Other Fob Value	Action	
1	xxx	100	DRUM,ALUMINIUM	xxx	12123 24-Mar-2022.	100	500	EDIT DELETE	
Total :							<u>100</u>	<u>500.00</u>	

Figure 62

Once the system saved this Finished Product for user need to go back to the CO details screen to add other required details.

Finished Product

Unit of Measurement (UOM) Other FOB (Foreign Currency)
 3H - KILOGRAM PER KILOGRAM OF PRODUCT THB - THBAHT THAILAND [New](#)

[UPDATE](#)

20. Finished Product added to the list here

No.	View Details	Issuance Country Ref. No.	Finished Product	Tariff Code	Unit	Brand / Mo
1	View	123456	- Acetylene black	2803002000	3H	treer

Note : 1 application can only have 10 finished products added

Figure 63

5.3. Attached Document

This system supported attachments with file extension of .gif, .jpg, .tif, .pdf, .doc, docx, .xls, and .xlsx only. The maximum size allowed for upload is 2 MB.

Please make sure that documents are uploaded on below sequence;

- i. Original copy of Importing Country Certificate of Origin
- ii. Other additional documents

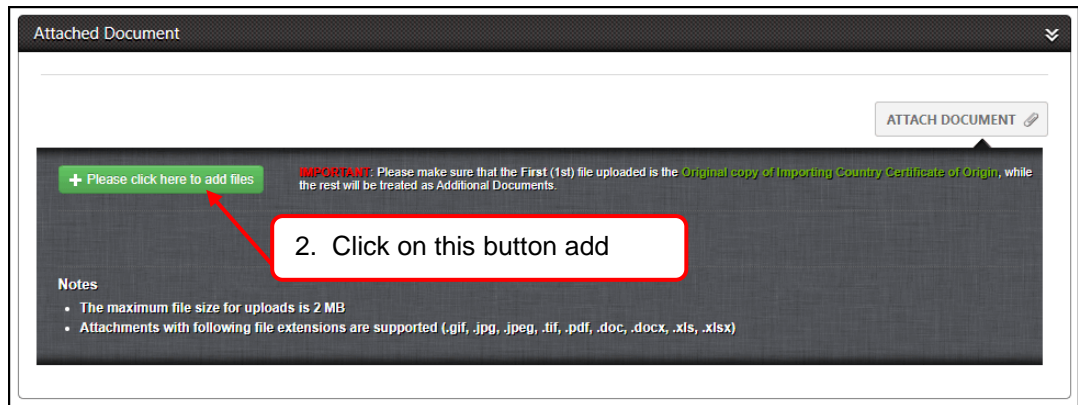


Figure 64

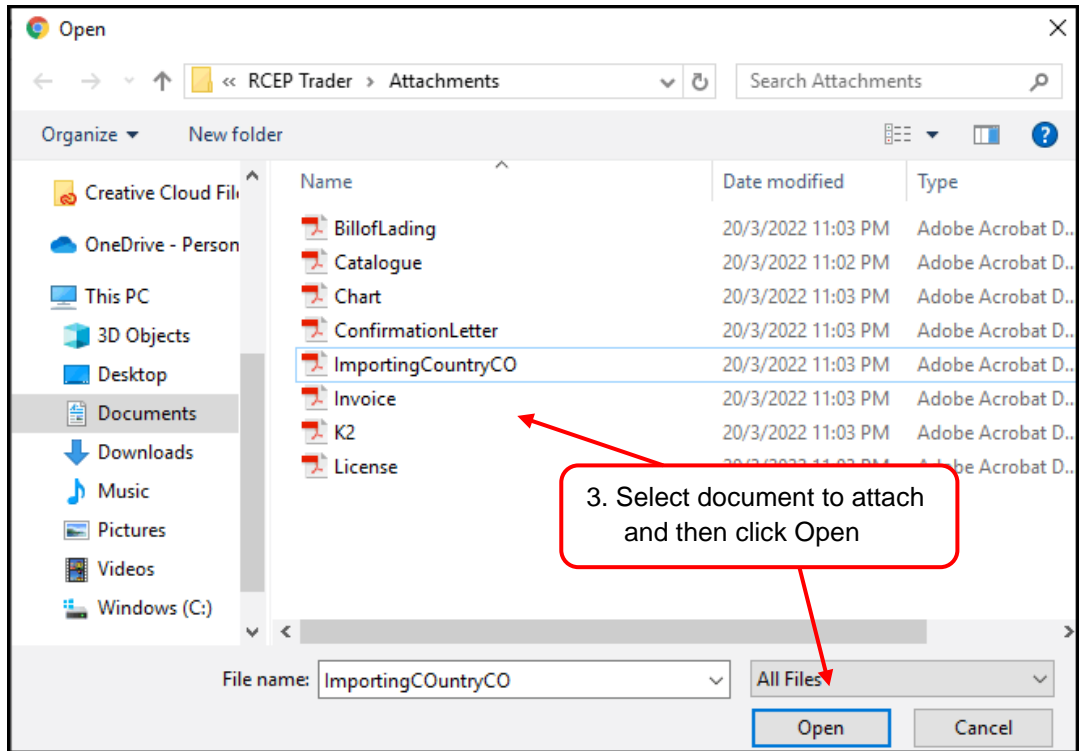


Figure 65



Figure 66




Figure 67

5.4. Add Other Details

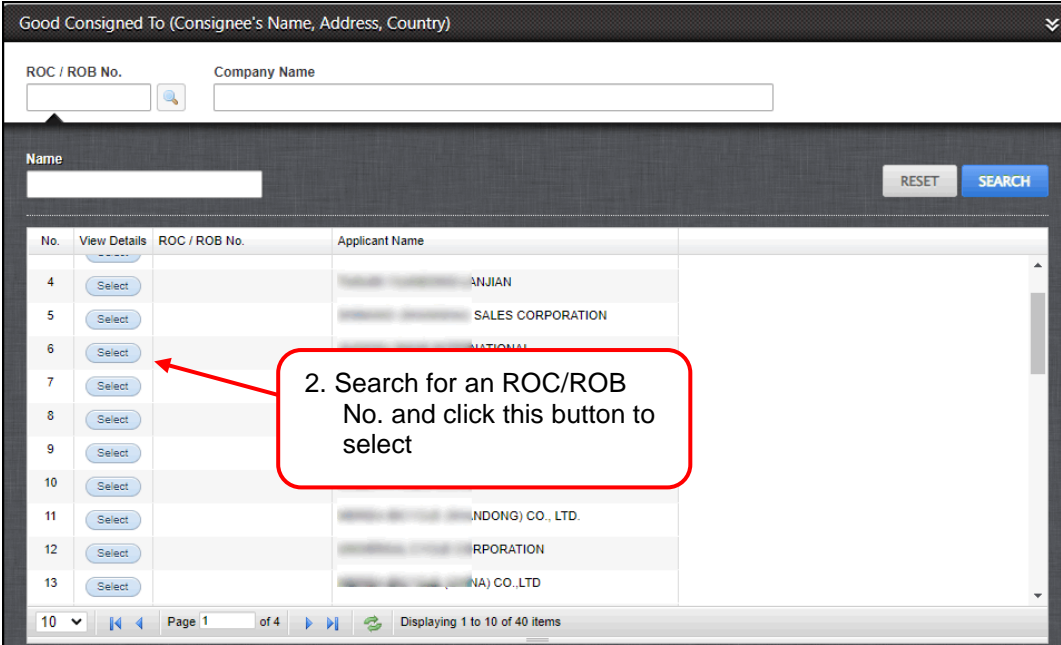
Please follow the same steps as for all details below;

- i. Good Consigned to (Consignee's Name, Address, Country)
- ii. Means of Transport and Route (As far as known)
- iii. Third Party Details (only applicable for Third Party Invoicing or Back-to Back plus Third-Party Invoicing)
- iv. Agent Profile (Agent Name, Address, Country)
- v. Record of Certificate of Origin (if applicable)



The screenshot shows a form titled "Good Consigned To (Consignee's Name, Address, Country)". The form includes fields for "ROC / ROB No.", "Company Name", "Company Address", "Postcode", "Telephone No. (Mobile)", "Telephone No. (Office)", "Fax No.", "Email", and "Country Good Consigned To". A red callout box with the text "1. Click this button to select from saved list" points to a magnifying glass icon located between the "ROC / ROB No." and "Company Name" fields.

Figure 68



The screenshot shows a search results table titled "Good Consigned To (Consignee's Name, Address, Country)". The table has columns for "No.", "View Details", "ROC / ROB No.", and "Applicant Name". A search bar with "RESET" and "SEARCH" buttons is at the top. A red callout box with the text "2. Search for an ROC/ROB No. and click this button to select" points to a "Select" button in the "View Details" column of row 6.

No.	View Details	ROC / ROB No.	Applicant Name
4	Select		ANJIAN
5	Select		SALES CORPORATION
6	Select		NATIONAL
7	Select		
8	Select		
9	Select		
10	Select		
11	Select		NDONG) CO., LTD.
12	Select		RPORATION
13	Select		NA) CO.,LTD

Figure 69

Good Consigned To (Consignee's Name, Address, Country)

ROC / ROB No. Company Name

Company Address **3. Click to select Country**

Postcode City State Country Good Consigned To

Telephone No. (Mobile) Telephone No. (Office) Fax No. Email

Figure 70

5.5. Declaration Details

Declaration Details

Preferred Branch of Application Processing **1. Click to select Branch form the list**

Declaration Details

Name

Designation IC Passport No. Telephone No.

Email K2 Registration No Date

Trader Remarks

500 characters remaining

Undertaking by Exporter to submit the Bill of Lading/Airway Bill/Delivery Order and Endorsed Customs Declaration Form within 14 days from the issuance date of Form RCEP (applicable for pre-exportation application only)

The undersigned hereby declares that the information and statements provided in the application are true and correct. All goods originated from its respective RCEP Country of Origin and that they comply with the origin requirements specified for those goods exported to the Importing Country under the Regional Comprehensive Economic Partnership (RCEP) Agreement. I understand that I am liable for any false statements or material omission on or in connection with this document.

2. Add details manually or click this button to select from the list

Figure 71

Figure 72

5.6. Transaction Type

There are 3 selections for Transaction Type

i. Third-Party Invoicing

System auto-tick and disable when Third-Party Invoicing is selected

ii. Back-to-Back

System auto ticked and disable when Back-to-Back is selected when CO is created

iii. Issued Retroactively

System auto ticked when Issued Retroactively is selected but can be manually un-tick by officer.

Figure 73

5.7. Submit CO Application

Certificate of Origin- RCEP [MITTI032022010296]

[BACK TO MAIN](#)

Company Details

Finished Product

Attached Document

Good Consigned To (Consignee's Name, Address, Country)

Means of Transport and Route (As far as known)

Agent Profile (Agent Name, Address, Country)

Record of Certificate of Origin

Declaration Details

Transaction Type

Print Option

- Print/Preview FOB Value
- Print Other FOB Value per Finished Product
- Print Total Other FOB With 2 Decimal Point
- Print With PDF Format
- Print With DOCX Format

20/02/14 : Due to needs of 2 decimal or 4 decimal for Other FOB Value, system has been enhanced to cater both formats. Kindly choose your preference
03/01/13 : System has been changed to print the Consignee Country by default. Any customization is available during Printing Option Selection.

[PREVIEW](#) [PRINT OVERLEAF](#)

[UPDATE](#)

1. Tick to select print preference
2. Click this button to view how the information would be printed in RCEP form.
3. Click here to print Overleaf

Figure 74

PREVIEW

1. Goods Consigned from (Exporter's name, address and country) BRANCH ADDRESS2 BRANCH ADDRESS3 54200, KUALA LUMPUR, W. PERSEKUTUAN, MALAYSIA			Certificate No. _____ Form RCEP _____ <p style="text-align: center;">REGIONAL COMPREHENSIVE ECONOMIC PARTNERSHIP AGREEMENT</p> <p style="text-align: center;">CERTIFICATE OF ORIGIN</p> <p style="text-align: center;">Issued in <u> MALAYSIA </u> (Country)</p>																									
2. Goods Consigned to (Importer's/ Consignee's name, address, country) 			5. For Official Use Preferential Treatment: <input type="checkbox"/> Given <input type="checkbox"/> Not Given (Please state reason/s) Signature of Authorised Signatory of the Customs Authority of the Importing Country																									
3. Producer's name, address and country (if known) NOT AVAILABLE																												
4. Means of transport and route (if known) Departure Date: Vessel's name/Aircraft flight number, etc.: Port of Discharge:			<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 8%;">6. Item number</th> <th style="width: 8%;">7. Marks and numbers on packages</th> <th style="width: 20%;">8. Number and kind of packages; and description of goods.</th> <th style="width: 10%;">9. HS Code of the goods (6 digit-level)</th> <th style="width: 8%;">10. Origin Conferred Criterion</th> <th style="width: 8%;">11. RCEP Country of Origin</th> <th style="width: 12%;">12. Quantity (Gross weight or other measurement), and value (FOB) where RVC is applied</th> <th style="width: 12%;">13. Invoice number(s) and date of invoice(s)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td style="text-align: center;">xxx</td> <td>100 DRUM,ALUMINIUM xxx</td> <td style="text-align: center;">280300</td> <td style="text-align: center;">ACU</td> <td style="text-align: center;">RCEP COUNTRY OF ORIGIN</td> <td>100 KILOGRAM PER</td> <td style="text-align: center;">12123 24/03/2022</td> </tr> <tr> <td colspan="6" style="text-align: right;">TOTAL :</td> <td>100 KILOGRAM PER KILOGRAM OF PRODUCT</td> <td></td> </tr> </tbody> </table>		6. Item number	7. Marks and numbers on packages	8. Number and kind of packages; and description of goods.	9. HS Code of the goods (6 digit-level)	10. Origin Conferred Criterion	11. RCEP Country of Origin	12. Quantity (Gross weight or other measurement), and value (FOB) where RVC is applied	13. Invoice number(s) and date of invoice(s)	1.	xxx	100 DRUM,ALUMINIUM xxx	280300	ACU	RCEP COUNTRY OF ORIGIN	100 KILOGRAM PER	12123 24/03/2022	TOTAL :						100 KILOGRAM PER KILOGRAM OF PRODUCT	
6. Item number	7. Marks and numbers on packages	8. Number and kind of packages; and description of goods.			9. HS Code of the goods (6 digit-level)	10. Origin Conferred Criterion	11. RCEP Country of Origin	12. Quantity (Gross weight or other measurement), and value (FOB) where RVC is applied	13. Invoice number(s) and date of invoice(s)																			
1.	xxx	100 DRUM,ALUMINIUM xxx	280300	ACU	RCEP COUNTRY OF ORIGIN	100 KILOGRAM PER	12123 24/03/2022																					
TOTAL :						100 KILOGRAM PER KILOGRAM OF PRODUCT																						
6. Item number 			10. Origin Conferred Criterion 																									
7. Marks and numbers on packages 			11. RCEP Country of Origin 																									
8. Number and kind of packages; and description of goods. 			12. Quantity (Gross weight or other measurement), and value (FOB) where RVC is applied 																									
9. HS Code of the goods (6 digit-level) 			13. Invoice number(s) and date of invoice(s) 																									
14. Remarks ¹ Back-to-back Original Reference Number: 123456 Date of Issuance: 29-MAR-2022 Issuing Country: KOREA RCEP Country of Origin of the first exporting Party: RCEP COUNTRY OF ORIGIN Approved Exporter Authorization Code of the First Exporting Party:																												
15. Declaration by the exporter or producer The undersigned hereby declares that the above details and statements are correct and that the goods covered in this Certificate comply with the requirements specified for these goods in the Regional Comprehensive Economic Partnership Agreement. These goods are exported to: (importing country) W. PERSEKUTUAN, 25 March 2022 Place and date, and signature of authorised signatory				16. Certification On the basis of control carried out, it is hereby certified that the information herein is correct and that the goods described comply with the origin requirements specified in the Regional Comprehensive Economic Partnership Agreement. for Secretary General Ministry of International Trade and Industry Malaysia 25 March 2022 Place and date, signature and seal or stamp of Issuing Body																								
17. <input type="checkbox"/> Back-to-back Certificate of Origin <input type="checkbox"/> Third-party Invoicing <input type="checkbox"/> ISSUED RETROACTIVELY																												

Figure 75: CO Print Preview Sample

OVERLEAF NOTES

1. **CONDITIONS:** To be eligible for the preferential tariff treatment under the Regional Comprehensive Economic Partnership Agreement (the Agreement), goods should:
 - a. fall within a description of goods eligible for concessions in the importing Party; and
 - b. comply with all relevant provisions of Chapter 3 (Rules of Origin) and if applicable, Article 2.6 (Tariff Differentials) of Chapter 2 of the Agreement.
2. **EXPORTER AND CONSIGNEE/IMPORTER:** Provide details of the exporter of the goods (including name, address and country) and consignee/importer (including name, address, and country) in Box 1 and Box 2, respectively.
3. **PRODUCER:** Provide the details of the producer of the goods (including name, address and country) in Box 3, if known. In case of multiple producers, indicate "SEE BOX 8" in Box 3 and provide the details in Box 6 for each item. If the producer wishes the information to be confidential, it is acceptable to state "CONFIDENTIAL", however, the producer information may be available to the competent authority or authorised body upon request. In case the details of the producer are unknown, it is acceptable to state "NOT AVAILABLE".
4. **DESCRIPTION OF GOODS:** The description of each good in Box 5 should be sufficiently detailed to enable the products to be identified by the customs officer examining them.
5. **HARMONIZED COMMODITY DESCRIPTION AND CODING SYSTEM (HS):** The HS should be at the 6-digit level of the exported product and based on Annex 3A of the Agreement.
6. **ORIGIN CONFERRING CRITERIA:** For the goods that meet the origin conferring criteria, the exporter should indicate in Box 10 of this Form, the origin conferring criteria met, in the manner shown in the following table:

Origin conferring criteria	Insert in Box 10
(a) Goods wholly obtained or produced satisfying Article 3.2(a) of Chapter 3 of the Agreement	WO
(b) Goods produced exclusively from originating materials satisfying Article 3.2(b) of Chapter 3 of the Agreement	PE
(c) Goods produced using non-originating materials provided that the goods satisfy the product specific requirements set out in Annex 3A of the Agreement: - Change in Tariff Classification - Regional Value Content - Chemical Reaction	CTC RVC CR
(d) Goods comply with Article 3.4 of Chapter 3 of the Agreement	ACU
(e) Goods comply with Article 3.7 of Chapter 3 of the Agreement	DMI

7. **EACH GOOD CLAIMING PREFERENTIAL TARIFF TREATMENT QUALIFIES IN ITS OWN RIGHT:** It should be noted that all the goods in a consignment qualifies separately in their own right.
8. **RCEP COUNTRY OF ORIGIN:** The RCEP country of origin should be indicated separately for each good in the manner shown in the following table:

Circumstances	Insert in Box 11 – RCEP country of origin
(a) Goods are in Appendix to Annex 1 of the Importing Party but do not meet the additional requirement specified in the Appendix to Annex 1 (i.e. a Domestic Value Addition of 20% (DV20)).	Indicate the name of the Party that contributed the highest value of originating materials used in the production of that good in the exporting Party in accordance with Article 2.6.4.
(b) Goods that are not in the Appendix to Annex 1 of the Importing Party, are produced exclusively from originating materials in accordance with Article 3.2(b) of Chapter 3 of the Agreement but are not processed beyond minimal operations set out in Article 2.6.5 of Chapter 2 of the Agreement in the exporting Party.	
IN ALL OTHER CIRCUMSTANCES, including	Indicate the name of the exporting Party
(c) Goods are in Appendix to Annex 1 of the Importing Party and meet the additional requirement specified in Appendix to Annex 1 (i.e. a Domestic Value Addition of 20% (DV20)).	
(d) Goods are wholly obtained or produced in accordance with Article 3.2(a) of Chapter 3 of the Agreement	
(e) Goods that are not in the Appendix to Annex 1 of the Importing Party and satisfy the applicable requirements set out in Annex 3A (Product-Specific Rules) in accordance with Article 3.2(c) of Chapter 3 of the Agreement.	
(f) Goods that are not in the Appendix to Annex 1 of the Importing Party, are produced exclusively from originating materials in accordance with Article 3.2(b) and are processed beyond minimal operations set out in Article 2.6.5 of Chapter 2 of the Agreement in the exporting Party.	

Notes: Notwithstanding the above, under paragraph 6 of Article 2.6 of Chapter 2 of the Agreement the importer is allowed to make a claim for preferential tariff treatment at either:
 - the highest rate of customs duty the importing Party applies to the same originating good from any of the Parties contributing originating materials used in the production of such good, (Article 2.6.6(a)), or
 - the highest rate of customs duty that the importing Party applies to the same originating good from any of the Parties (Article 2.6.6(b)).

When the RCEP country of origin cannot be ascertained, based on the information provided by the exporter/producer and importer, indicate the name of the Party with the highest rate of customs duty followed by " " if the Article 2.6.6(a) of Chapter 2 of the Agreement is being used or " " if the Article 2.6.6(b) of Chapter 2 of the Agreement is being used. For example: Australia " or Indonesia "".

9. **FOB VALUE:** The FOB value in Box 12 only needs to be provided when the Regional Value Content criterion is applied in determining the originating status of goods.
10. **INVOICES:** Indicate the invoice number and date in Box 13. If multiple invoices are used, indicate the invoice number and date for each item. The invoice is the one issued for the importation of the good into the importing Party. In cases where invoices used for the importation are not issued by the exporter or producer, in accordance with Article 3.20 of Chapter 3 of the Agreement, the "Third-party invoicing" box in Box 17 should be ticked (0), and the name and country of the company issuing the invoice should be provided in Box 14.
11. **BACK-TO-BACK CERTIFICATE OF ORIGIN:** In the case of a back-to back Certificate of Origin issued in accordance with Article 3.19 of Chapter 3 of the Agreement, the "Back-to-back Certificate of Origin" box in Box 17 should be ticked (0), and the original Proof of Origin reference number, date of issuance, issuing country, RCEP country of origin of the first exporting Party, and, if applicable, approved exporter authorisation code of the first exporting Party should be indicated in Box 14.
12. **ISSUED RETROACTIVELY:** Where a Certificate of Origin is issued retrospectively in accordance with paragraph 8 of Article 3.17 of Chapter 3 of the Agreement, the "ISSUED RETROACTIVELY" box in Box 17 should be ticked (0).
13. **CERTIFIED TRUE COPY:** Where a certified true copy of the original Certificate of Origin is issued in accordance with paragraph 9 of Article 3.17 of Chapter 3 of the Agreement, the words "CERTIFIED TRUE COPY" and the date of issuance of the certified true copy should be indicated in Box 14.
14. **FOR OFFICIAL USE:** The customs authority of the importing Party may indicate (0) in the relevant box in Box 5 in accordance with their domestic laws and regulations.
15. **REMARKS:** Box 14 should only be filled out when necessary and contain information including as specified in Paragraphs 10, 11, and 13 of the Overleaf Notes.

Figure 76: CO Overleaf Sample

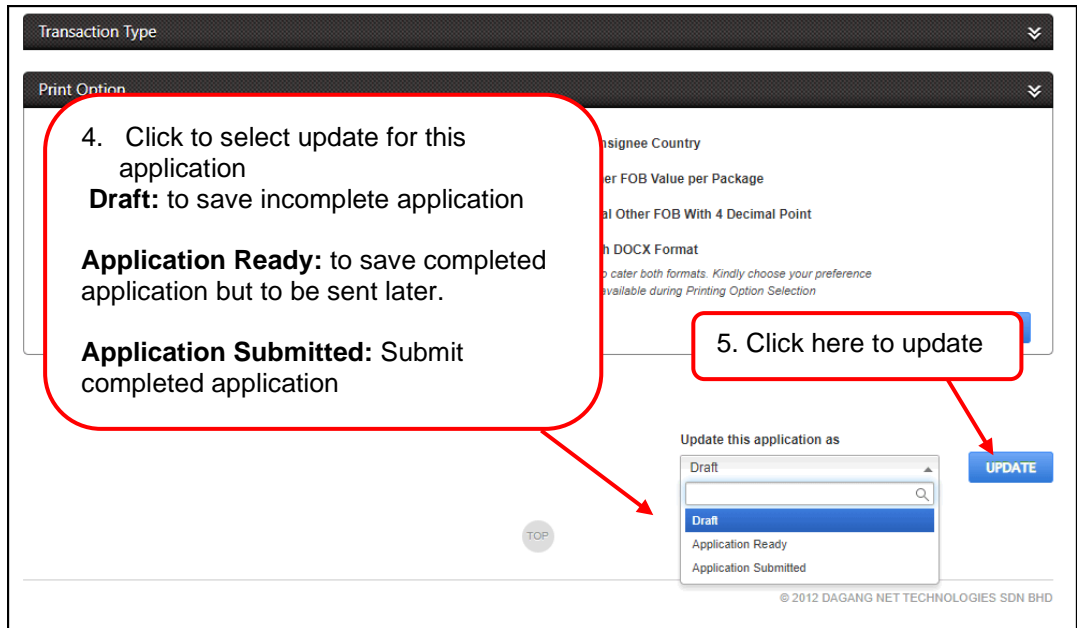


Figure 77



Figure 78

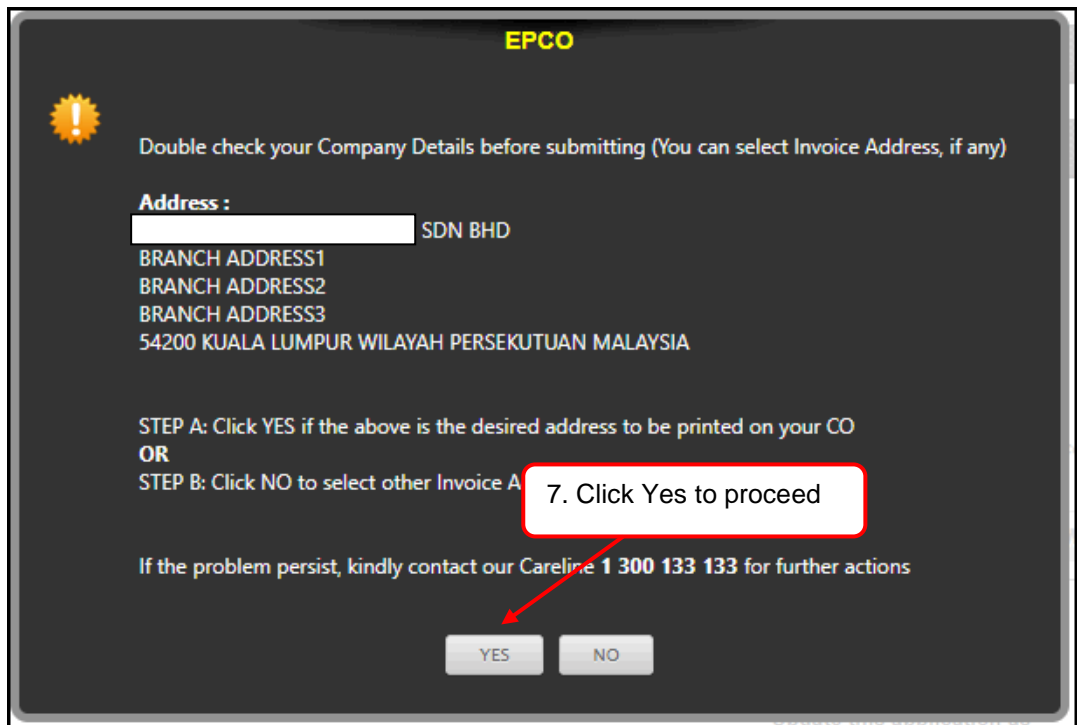


Figure 79

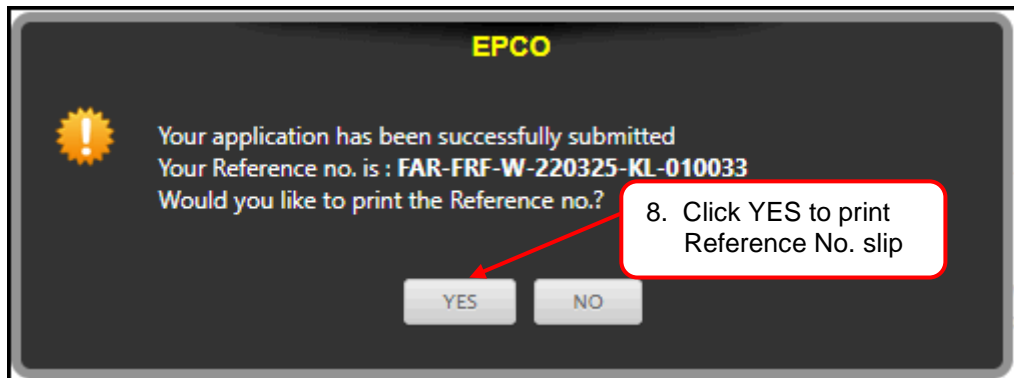


Figure 80



Figure 81: Sample of Reference No. Slip.

Company Details

Finished Product

No.	View Details	Finished Product ID	CA Ref	Tariff Code	Tariff Desc	Brand / Model
1	View	FAR-FRN-FP-220318-010010	MITTI032022010083	85166010	-- Rice cookers TD TH <20% [AUSTRALIA]	RC 1.0 RC 2.0

Note : 1 application can only have 5 finished products added
Item highlighted in red does not fulfill the Origin Criteria %

Attached Document

Authorised Applicant

Declaration Details

Transaction View

No.	Date	Time	Acti	Response Desc.	User Type	Response From
1	24-Mar-2022	18:00:12	Application Submitted		PCO TRADER USER	user

Update this application as

9. Application status changed to 'Application Submitted'

Figure 82

Section 6. Cancel Approved Application

This section shows the steps to cancel an approved application for CA, CAA, or CO. Each cancellation request will be review and approved by the same officer that approved the same application.

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type: Certificate of Origin x
Scheme: RCEP x
Application Case: Please select
Status: Application Approved x

Company Name:
Application ID:
Application Date (From):
Application Date (To):

Reference No.:
Endorsement No.:
Approved Date (From):
Approved Date (To):

Prepared Date (From):
Prepared Date (To):

RESET SEARCH

LISTING

NEW

No. View Details Assigned Officer Application ID Scheme Application Type Application Case Application Date Trader Code Co

1. Search for the approved RCEP application to cancel

Figure 83

RESET SEARCH

LISTING

NEW

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITT1042022090155	RCEP	Certificate of Origin	BACK-TO-BACK	19-Apr-2022 16:31:38	192825A	SH

2. Click on this button to view details of this application.

Figure 84

Approval Details

Approved Date: 19-Apr-2022 Effective Date: 19-Apr-2022 Expiry Date: 18-Apr-2023

Transaction Type

BACK TO BACK ISSUE RETROACTIVELY THIRD PARTY INVOICING

Print Option

Transaction View

No.	Date	Time	Action	Response Desc.	User Type	Response From
1	19-Apr-2022	16:31:38	Application Submitted		PCO TRADER USER	
2	19-Apr-2022	16:32:32	Application Checked		PCO MITI CHECKER	
3	19-Apr-2022	16:33:42	Application Approved		PCO MITI VERIFIER	

I have read and understood

3. Select 'Apply for Cancellation'

Current Status : Application Approved

UPDATE

Application Approved
Apply for Cancellation

Figure 85

Transaction View

No.	Date	Time	Action	Response Desc.	User Type	Response From
1	19-Apr-2022	16:31:38	Application Submitted		PCO TRADER USER	
2	19-Apr-2022	16:32:32	Application Checked		PCO MITI CHECKER	
3	19-Apr-2022	16:33:42	Application Approved		PCO MITI VERIFIER	

4. Enter cancellation reason here

Apply Cancellation

Cancel Reason

Cancel due to

486 characters remaining

5. Click on this button to submit update on cancellation

Current Status : Apply for Cancellation

UPDATE

I have read and understood the MITI Anti-Corruption Policy and the provisions of Section 17A of the ASPRM 2009.

Figure 86

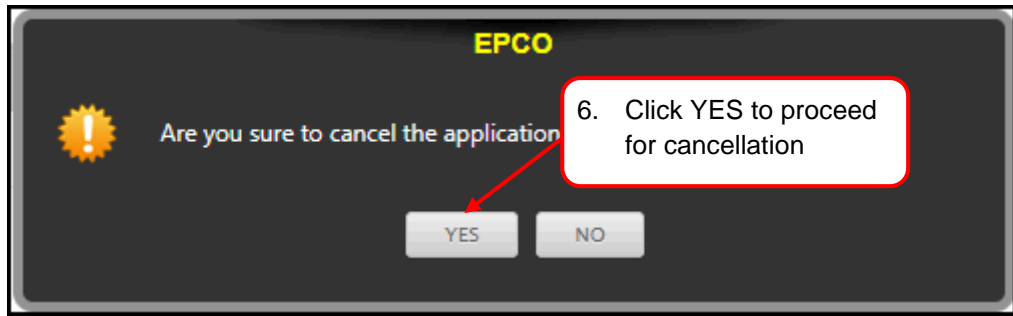


Figure 87

Section 7. Print Approved Application

This section shows the steps to print approved application directly from the system.

7.1. Search and View Application

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

LISTING

NEW

1. Click on this tab to view search details

No.	View	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
2	View		MITTI042022090233	RCEP	Cost Analysis	NORMAL			
3	View		MITTI042022090226	MPCEPA	Certificate of Origin	NORMAL			
4	View		MITTI042022090225	MICECA	Cost Analysis	NORMAL			
5	View		MITTI042022090223	RCEP	Certificate of Origin	THIRD PARTY IN			
6	View		MITTI042022090222	RCEP	Certificate of Origin	NORMAL			
7	View	Zaiyurah Binfil Mohd Radi	MITTI042022090221	RCEP	Certificate of Origin	NORMAL	27-Apr-2022 15:28:44		
8	View		MITTI042022090219	RCEP	Cost Analysis	NORMAL			
9	View		MITTI042022090218	RCEP	Certificate of Origin	NORMAL			
10	View		MITTI042022090214	RCEP	Cost Analysis	NORMAL	27-Apr-2022 14:32:28		

Page 1 of 66 Displaying 1 to 10 of 656 items

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type: Please select
Scheme: RCEP
Application Case: Please select
Status: Application Approved
Company Name:
Application ID:
Application Date (From):
Application Date (To):
Reference No.:
Approved Date (To):
Prepared Date (From):

2. Insert search details and select "Application Approved" as the status

RESET SEARCH

LISTING

3. Then, click on Search

No.	View Details	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITTI032022010187	RCEP	Cost Analysis	NORMAL	23-Mar-2022 11:35:38		
2	View		MITTI032022010185	RCEP	Cost Analysis	NORMAL			
3	View		MITTI032022010175	RCEP	Cost Analysis	NORMAL			
4	View		MITTI032022010150	RCEP	Cost Analysis	NORMAL	22-Mar-2022 10:09:21		

Figure 88

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type: Certificate of Origin x
 Scheme: RCEP x
 Application Case: Please select
 Status: Application Approved x

Company Name:
 Application ID:
 Application Date (From):
 Application Date (To):

Reference No.:
 Endorsement No.:
 Approved Date (From):
 Approved Date (To):

Prepared Date (From):
 Prepared Date (To):

RESET SEARCH

4. Click on these buttons to view details

LIST

NEW

No.	View Detail	Assigned Officer	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Co
1	View		MITTI042022090155	RCEP	Certificate of Origin	BACK-TO-BACK	19-Apr-2022 16:31:38		

Figure 89

Certificate of Origin- RCEP [MITTI042022090155]

[BACK TO MAIN](#)

Company Details

Finished Product

Attached Document

Good Consigned To (Consignee's Name, Address, Country)

Means of Transport and Route (As far as known)

Third Party Details

Agent Profile (Agent Name, Address, Country)

Record of Certificate of Origin

Declaration Details

Preferred Branch of Application Processing

Kuala Lumpur

Declaration Details

Name

Designation: ASSISTANT SUPERVISOR

IC / Passport No.

Telephone No.

Email: a@a.a

K2 Registration No

Date: 19-Apr-2022

Trader Remarks

500 characters remaining

Undertaking by Exporter to file a Revised Customs Declaration Form within 14 days from the issuance date of Form RCEP (applicable for pre-exportation applications)

The undersigned hereby declares that the information and statements provided in the application are true and correct. All goods originated from its respective RCEP Country of Origin and that they comply with the origin requirements specified for those goods exported to the Importing Country under the Regional Comprehensive Economic Partnership (RCEP) Agreement. I understand that I am liable for any false statements or material omission on or in connection with this document.

Approval Details

Approved Date	Effective Date	Expiry Date
19-Apr-2022	19-Apr-2022	18-Apr-2023

Transaction Type

Print Option

Print/Preview FOB Value

Print Other FOB Value per Finished Product

Print Total Other FOB With 2 Decimal Point

Print With PDF Format

Print With DOCX Format

20/02/14 : Due to needs of 2 decimal or 4 decimal for Other FOB Value, system has been enhanced to cater both formats. Kindly choose your preference
03/01/13 : System has been changed to print the Consignee Country by default. Any customization is available during Printing Option Selection

[PREVIEW](#) [PRINT](#) [PRINT OVERLEAF](#)

Transaction View

Current Status : Application Approved [UPDATE](#)



I have read and understood the MITI Anti-Corruption Policy and the provisions of Section 17A of the ASPRM 2009.

5. Approval Details listed here

6. Click on the button to print Original CO

Figure 90

ORIGINAL

1. Goods Consigned from (Exporter's name, address and country) BRANCH ADDRESS: 54200, KUALA LUMPUR, W. PERSEKUTUAN, MALAYSIA				Certificate No. KL-2022-RCEP-30-000005 Form RCEP			
2. Goods Consigned to (Importer's/ Consignee's name, address, country) 510290 GUANGZHOU LAO PDR				REGIONAL COMPREHENSIVE ECONOMIC PARTNERSHIP AGREEMENT CERTIFICATE OF ORIGIN Issued in MALAYSIA (Country)			
3. Producer's name, address and country (if known) NOT AVAILABLE							
4. Means of transport and route (if known) Departure Date: 13 April 2022 Vessel's name/Aircraft flight number, etc.: VESSEL 123 Port of Discharge: LAO CAI				5. For Official Use Preferential Treatment: <input type="checkbox"/> Given <input type="checkbox"/> Not Given (Please state reason/s) Signature of Authorised Signatory of the Customs Authority of the Importing Country			
6. Item number	7. Marks and numbers on packages	8. Number and kind of packages; and description of goods.	9. HS Code of the goods (6 digit-level)	10. Origin Conferring Criterion	11. RCEP Country of Origin	12. Quantity (Gross weight or other measurement), and value (FOB) where RVC is applied	13. Invoice number(s) and date of invoice(s)
1.	test 1	1 DRUM,STEEL desc1	010130	ACU	LAO PDR	10 TECHNICAL USD 10000	IV00001 19/04/2022
<div style="border: 2px solid red; border-radius: 15px; padding: 5px; display: inline-block;"> 7. For Back-to-Back and Third-Party Invoice CO, details of Back-to-Back and Third-Party information will be printed here </div>							
Page 1 of 4							
14. Remarks ¹ Back-to-Back Original Reference Number: dec0001 Date of Issuance: 19-APR-2022 Issuing Country: BRUNEI DARUSSALAM RCEP Country of Origin of the first exporting Party: LAO PDR Approved Exporter Authorization Code of the First Exporting Party: EX0082321							
15. Declaration by the exporter or producer The undersigned hereby declares that the above details and statements are correct and that the goods covered in this Certificate comply with the requirements specified for these goods in the Regional Comprehensive Economic Partnership Agreement. These goods are exported to: LAO PDR (importing country) W. PERSEKUTUAN, 19 April 2022 Place and date, and signature of authorised signatory				16. Certification On the basis of control carried out, it is hereby certified that the information herein is correct and that the goods described comply with the origin requirements specified in the Regional Comprehensive Economic Partnership Agreement.  Ministry of International Trade and Industry Malaysia Kuala Lumpur, 19 April 2022 [FAR-FRF-W-220419-KL-000010] Place and date, signature and seal or stamp of Issuing Body			
17. <input checked="" type="checkbox"/> Back-to-back Certificate of Origin <input checked="" type="checkbox"/> Third-party invoicing <input checked="" type="checkbox"/> ISSUED RETROACTIVELY							

ORIGINAL

Continuation Sheet
Certificate No. KL-2022-RCEP-30-000005 **Form RCEP**

6. Item number	7. Marks and numbers on packages	8. Number and kind of packages; and description of goods.	9. HS Code of the goods (6 digit-level)	10. Origin Conferring Criterion	11. RCEP Country of Origin	12. Quantity (Gross weight or other measurement), and value (FOB) where RVC is applied	13. Invoice number(s) and date of invoice(s)
2.	test2	2 DRUM,STEEL desc2	160414	ACU	RCEP COUNTRY OF ORIGIN	2 TECHNICAL USD 30000	IV0002 19/04/2022

Figure 91: Print Sample

Section 8. Report: List of Finished Product

This section shows the steps to create report for list of finished products. This report will be downloaded in MS Excel file.

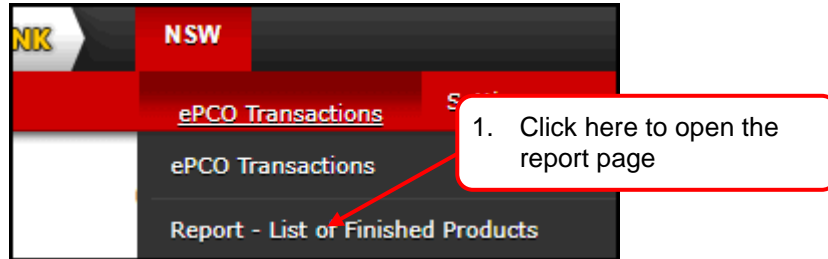
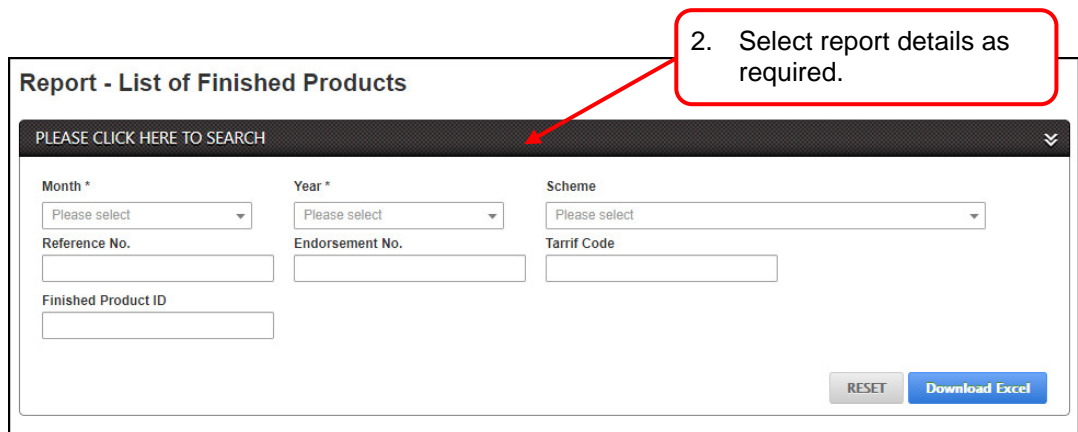
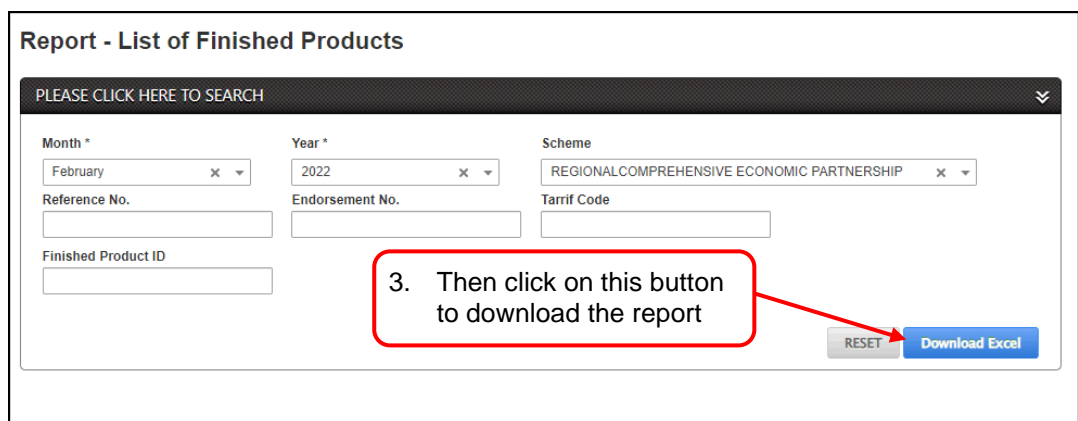


Figure 92



The screenshot shows the search form for the 'Report - List of Finished Products'. It includes a search bar with the text 'PLEASE CLICK HERE TO SEARCH'. Below the search bar are several input fields: 'Month *' (dropdown menu), 'Year *' (dropdown menu), 'Scheme' (dropdown menu), 'Reference No.' (text input), 'Endorsement No.' (text input), 'Tarrif Code' (text input), and 'Finished Product ID' (text input). At the bottom right, there are two buttons: 'RESET' and 'Download Excel'. A red callout box with the text '2. Select report details as required.' points to the search bar.

Figure 93



The screenshot shows the search form with data entered: 'Month *' is set to 'February', 'Year *' is set to '2022', and 'Scheme' is set to 'REGIONALCOMPREHENSIVE ECONOMIC PARTNERSHIP'. The 'Download Excel' button is highlighted with a red callout box containing the text '3. Then click on this button to download the report'.

Figure 94

Section 9. Setting

9.1. User Provisioning

If there's any need to update user profile, click on the menu as in image below, and the system will be directed to the user provisioning system.



Figure 95

A screenshot of the 'User Profiles' form. The form is titled 'User Profiles' and contains several input fields and a 'SUBMIT' button. The fields are: 'User Name' (with a 'Change user password' link), 'User ID Number' (with a red error icon), 'Full Name', 'Email', 'Dept', 'Designation', 'Company ROC', 'Branch Id', 'Telephone Number (office)', 'Telephone Number (mobile)', 'Assigned Account' (a dropdown menu), and 'Assigned Roles' (a list of roles: 'EBILLING END USER', 'PCO EA USER', and 'PCO TRADER USER'). A red callout box with a white background and a red border contains the text '2. Update user details as required.' and a red arrow points to the 'User Name' field. Another red callout box with a white background and a red border contains the text '3. Then click here to submit and save the changes.' and a red arrow points to the 'SUBMIT' button.

Figure 96

-End of Manual-

This user manual shall be updated as and when required.